

Certified Press

Dental Assisting National Board, Inc.

Vol. 35, Issue 3 • Summer 2016

Dental assisting is named a top U.S. job

DANB certificants are well aware of what a rewarding career dental assisting can be, and that knowledge is spreading — people outside the dental industry also note the advantages of working in this growing profession. In fact, dental assisting has once again been named one of the top job opportunities in the United States. This year, *U.S. News & World Report* rated dental assisting as the No. 17 best healthcare support job in the country, and the No. 72 overall best job.

This isn't the first time dental assisting has been called out as one of the best jobs in the U.S. — it has been topping lists for years. In addition to being named by *U.S. News & World Report*, dental assisting has been cited by the *Chicago Tribune* and *Forbes* as a top job.

Below are just some of the reasons why dental assisting is one of the best careers.

Dental assisting is:

Flexible

There's flexibility in how to become a dental assistant — some assistants are trained on the job, while

others attend a more formal dental assisting education program. And, dental assistants may be able to take advantage of the flexible hours that many dental offices offer.

Fascinating

Dental assistants interact with nearly every patient who walks through the dental practice's door. As a result, the job is fast-paced and interesting — there's always someone new to meet, a new problem to solve, or a new technique to try. No two days are ever the same!

Fast-Growing

According to the U.S. Bureau of Labor Statistics, dental assisting is supposed to grow 18% over the next 10 years — which is much faster than the national average. This puts dental assisting among the fastest-growing occupations in the country.

Full of Opportunity

More and more, states are expanding the functions that dental assistants are allowed to perform. In most states, DANB exams and certifications are recognized or required to take on more duties.

It's an exciting time to be a dental assistant, and word is getting out about the advantages of this growing career path. To learn more about how DANB certification can advance your dental assisting career, visit www.danb.org.

BY THE NUMBERS

17

Rank of dental assisting in best healthcare support jobs

18%

Projected growth of dental assisting field over next 10 years

318,800

Number of dental assisting jobs in 2014, according to the U.S. Bureau of Labor Statistics

Dental assistants celebrate DARW

Dental Assistants Recognition Week (DARW) was March 6 – 12, 2015, and dental assistants across the country used the week to celebrate their profession. Here are a few of the celebrations.



Faculty and students at Bates Technical College celebrated DARW with a luncheon. "It was great to take some time out of our busy schedules to celebrate our great profession and have some fun!" says Patty Reno, CDA, of the school's dental assisting program.



Students at Hudson Valley Community College honored the dental assistants who mentored them during their internships with certificates of appreciation. "I couldn't have asked for a better mentor or teacher," said Frances (left) of her mentor, Theresa. "I hope she knows how awesome and helpful she has been!"

The Washtenaw District Dental Assistants Society celebrated DARW with an all-day seminar and luncheon with the theme "Come Celebrate DARW — You're One in a Minion." Each attendee had a photo taken and was presented with a personalized poster to display in the office.



Students and faculty at Eastern Gateway Community College took the time for a DARW luncheon, and students received gas cards as a thank-you for their dedication to their studies and the profession.

Word from the Chair

Frank A. Maggio, D.D.S.
Chair, DANB Board of Directors



We often hear from dental assistants how much they love their careers, and it's encouraging to see dental assisting receive national recognition. For many years, dental assisting has topped the "best of" lists at several publications. Turn to page 1 to read more about why dental assisting is such a popular career.

When it comes to dental assisting careers, there are many paths that you can take. On page 3, we speak with a couple DANB certificants who discuss how they came into their current roles. Maryann McCarthy, CDA, and Krystal Pinson, CDA, share their experiences in dental assisting and talk about why training and education are so important to the profession.

We also pay tribute to Donna Phinney, CDA, FADAA, M.Ed., who passed away earlier this year. Phinney was a leader in the dental assisting profession and contributed so much to the advancement of oral healthcare. She will be greatly missed. Read more about her life and career on page 3.

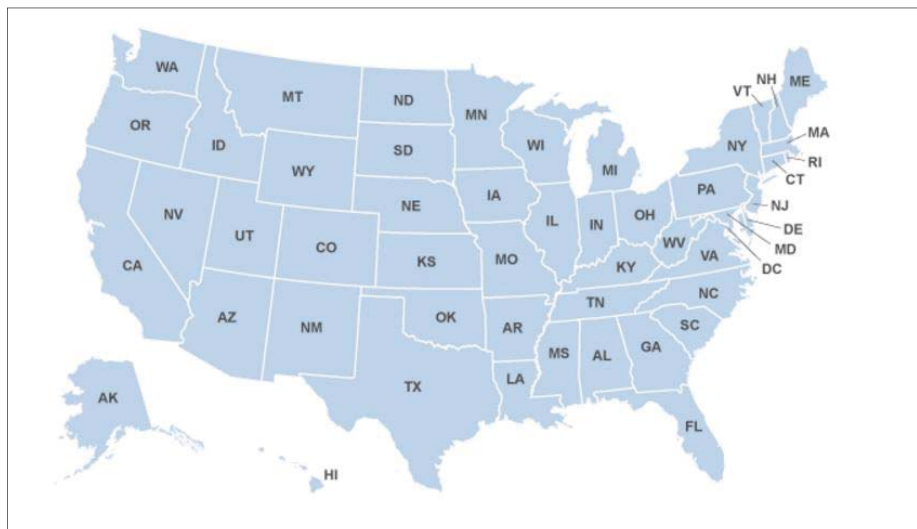
At DANB and the DALE Foundation, we are always looking for ways to improve our products and services. We are happy to share that the DALE Foundation's DANB RHS Review and DANB ICE Review courses are now mobile compatible. We have also launched the mobile version of DANB's website. With these changes, you can now more easily access the information and resources you need on the go.

We hope you enjoy this issue of *Certified Press!* And stay tuned for the fall issue, when we will be announcing the winners of the Liz Koch Memorial Scholarship.

Until then, have a great summer!

Sincerely,

DANB updates state resources for dental assistants



Staying up-to-date on state dental assisting requirements can be challenging, which is why DANB provides resources to keep dental assistants informed.

The "Meet State Requirements" section of DANB's website features a search-by-state map, where visitors can look up dental assisting requirements, job titles, allowable and prohibited duties, and links to state dental board websites.

Visitors can also find each state's dental practice act in the "Dental Community" section of DANB's website.

In addition to the online resources, DANB published the updated state dental assisting information in the 2016 editions of its state publications:

DANB's 2016 State Career Ladder Templates for Dental Assistants features easy-to-use charts with information on each state's requirements and career opportunities for dental assistants. Each state chart highlights job designations; education, exam and training requirements; allowable functions; non-delegable functions; and levels of supervision required in each state.

DANB's 2016 State Fact Booklet provides a synopsis of current state requirements and excerpts from state dental practice acts related specifically to the dental assistant, as well as dental board contact information, the number of DANB certificants in each state, comparative salary



information, information on expanded functions and radiography requirements, general dental assistant-related information on anesthesia and sedation regulations, and a list of Commission on Dental Accreditation-accredited dental assisting programs.

"Dental professionals and state regulators need access to the most up-to-date information on dental assisting regulations and requirements," says DANB Executive Director Cynthia Durley, M.Ed., MBA. "DANB's state publications provide that information through easy-to-access, accurate, updated resources."

While visitors to DANB's website can download much of this information at no cost, those who wish to obtain print copies can order them from DANB for a fee. To place an order for the publications, visit www.danb.org and click on Meet State Requirements > DANB's State Publications, or call 1-800-367-3262.

Congratulations to Emeritus Certificants

Feb. 1, 2016 – April 30, 2016

Name/State	Certification Year
Judith Barker, CDA-Emeritus, Carson, CA	1993
Christine Bartling, CDA-Emeritus, Lyndhurst, OH	2000
Patti Bennett, CDA-Emeritus, West Columbia, SC	1980
Sheila Bolton, CDA-Emeritus, Butler, AL	1981
Cynthia Brennick, CDA-Emeritus, Windham, ME	1995
Caroline Carnathan, CDA-Emeritus, Palestine, TX	1998
Victoria Carr, CDA-Emeritus, Monument Beach, MA	1984
Karen Childers, CDA-Emeritus, CPFDA-Emeritus, Alton, IL	1983
Louise Comeau, CDA-Emeritus, Amherst, ME	1990
Paula Daplyn, CDA-Emeritus, Vineland, NJ	1982
Stephanie Dirmeyer, CDA-Emeritus, Maryville, TN	2006
Marianne Dresden, CDA-Emeritus, New Castle, PA	1991
Stephanie Forney, COA-Emeritus, Englewood, OH	1998
Carol Frankenfield, CDA-Emeritus, Ambler, PA	2009
Theresa Fucito, CDA-Emeritus, Lancaster, PA	1980
Laura Marie, Gallagher, CDA-Emeritus, Hatboro, PA	1991
Susan Gingerich, CDA-Emeritus, Hutchinson, KS	2000
Heather Olivia Gregoire, CDA-Emeritus, Bedford, TX	1999
Carma Handy, CDA-Emeritus, Littleton, CO	2006
Judith Harvey, CDA-Emeritus, Malden, MA	1962
Margaret Henry, CDA-Emeritus, Dayton, OH	1990
Donna Homenko, CDA-Emeritus, Brunswick, MD	1981
Sue Honeyfield, CDA-Emeritus, Pleasant Hill, MO	1975
Charles Hunter, Jr., CDA-Emeritus, Hinsdale, MA	2009
Janet Jaccarino, CDA-Emeritus, Monmouth Beach, NJ	2004
Patricia Jednorozec, CDA-Emeritus, Roseville, CA	2012
Jeannette Jimenez, CDA-Emeritus, COMSA-Emeritus, Fair Fax Station, VA	1980
Rosanne Jones, CDA-Emeritus, Mt. Olive, NC	1972
Marie Tencate Kastenbauer, CDA-Emeritus, Mora, MN	1979
Linda Keating, CDA-Emeritus, Omaha, NE	1978
Sonja Larson, CDA-Emeritus, Shoreview, MN	1981
Shu-Hua Lee, CDA-Emeritus, Louisville, TN	1976
Ayda Lopez, CDA-Emeritus, Jersey City, NJ	1976
Vernestine Maye, CDA-Emeritus, Columbia, MD	1990
Sandra Mc Cann, CDA-Emeritus, Monkton, MD	1976
Nancy Mc Kissock, CDA-Emeritus, Tallahassee, FL	1971
Linda Mizell, CDA-Emeritus, Ridgeville, SC	1979
Joy Montgomery, CDA-Emeritus, Portland, OR	1991
Diana Moore, CDA-Emeritus, Wernersville, PA	1998
Shirley Murphy, CDA-Emeritus, Bend, OR	1989
Yvonne S. Ontiveros, CDA-Emeritus, El Paso, TX	1982
Susan Qualls, CDA-Emeritus, Columbus, OH	1994
Barbara Quast-Johnson, CDA-Emeritus, Clear Lake, MN	1977
Mary Reid, CDA-Emeritus, Arlington, MA	2004
Ana Teresa Reina, CDA-Emeritus, Athol, MA	1996
Doris Richardson, CDA-Emeritus, Belle Isle, FL	1992
Lois Richstein, CDA-Emeritus, Great Neck, NY	1980
Kathleen Salminen, CDA-Emeritus, Hibbing, MN	1972
Cynthia Schroeder, CDA-Emeritus, Stuart, FL	1999
Rhianna Shaltry, CDA-Emeritus, COA-Emeritus, Port Angeles, WA	1974
Edith Shumate, CDA-Emeritus, Florence, KY	1980
Tracy Smith, CDA-Emeritus, Tustin, CA	1977
Margaret Sommers, CDA-Emeritus, Myrtle Beach, SC	1985
Donna Stark, CDA-Emeritus, Swisher, IA	1971
Lisa Trepiak, CDA-Emeritus, Eureka, CA	1982
Jane Watanabe, CDA-Emeritus, Gardena, CA	1960
Mary Jane Wilkerson, CDA-Emeritus, Bedford, VA	1971
Louisa Wilson, CDA-Emeritus, COA-Emeritus, Pahoehoe, HI	1984

For more information on Emeritus status, see DANB's [Recertification Requirements](#) on page 4.

Certificants take many career paths

Every dental assisting career path is unique, and there are a number of options to choose from. For Maryann McCarthy, CDA, who has been a dental assistant for over 30 years, the dental assisting career path has been a circle.

"I didn't know I wanted to be a dental assistant," says McCarthy. "I thought that I could try it for a little while until I figured out what I wanted to do. Thirty years later, I am still in it!"

McCarthy began her career while enrolled in a dental assisting program at a local community college. While she was there, she started a part-time job in a dental office cleaning and setting up rooms and learning sterilization. When her second semester ended and summer began, the dentist offered her a full-time position in the office as a dental assistant. "Getting a job was the whole point of going to school, so I thought I'd work instead of finishing the program," she recounts.

McCarthy valued her on-the-job training and learned a lot — her role expanded quickly. However, after 12 years of working as an assistant, she decided she wanted more. "The more I thought about my ca-

reer, the more I realized that earning DANB CDA certification would validate what I'm doing," she says.

"Holding that certification means that I'm not just doing this job until something else comes along. It says, a dental assistant isn't what I do, it's who I am."

After earning DANB certification, McCarthy made the decision to return to her previous dental assisting program and complete it. Since then, she has become an instructor in the dental assisting program at Lake Michigan College in Benton Harbor, Michigan. There, she tries to impart her passion for the job to her students: "I tell my students to understand what goes into being a dental assistant — it's serious and important. And I tell them to earn CDA certification — it shows potential employers that you take this seriously."

McCarthy's story demonstrates the unique career



"The more I thought about my career, the more I realized that earning DANB CDA certification would validate what I'm doing. Holding that certification means that I'm not just doing this job until something else comes along. It says, a dental assistant isn't what I do, it's who I am."

— Maryann McCarthy, CDA

paths that dental assistants can take. "Considering that I left school for on-the-job training, went back to school, and am now teaching dental assistants after 30 years, my career has come full circle," she says. "I've never regretted any of it."

Certificants strive for excellence

The type of training dental assistants receive can impact the rest of their careers. For Krystal Pinson, CDA, the responsibility of training new dental assistants on the job has underscored just how significant that experience can be.

After attending a dental assisting program, Pinson worked in a private practice for two years before transitioning to a role in public health, where she has worked for four years. In addition to her dental assisting duties, training new assistants has been a part of her career since the beginning. "I trained interns when I first started in private practice, and began training at my current facility about four months after I started," she says.

Her experience has given her valuable insights into how on-the-job training can provide advantages for new dental assistants. "Our assistants generally learn everything with on-the-job training," she says. "I try to help them learn good habits and to stay open to their input on what works for them. We work together to make sure they get the training they need."

However, Pinson has also noticed some limitations to on-the-job training. "I would love to see more facilities have official training programs with didactic and hands-on portions," she says. "When you train on the job, you may have more time to train one person over the next one, or have more time to show things in more detail to one than you would with someone else. An official, consistent program would save time instead of trying to fit in what you can around your normal patient schedule."

Pinson earned DANB certification in 2013. "I am someone who appreciates credentials," she says. "Earning DANB's CDA certification has helped me take on more official roles in my clinic. I think the certificate on the wall makes patients feel better as well, and I always encourage the assistants I train to go for their certification — it shows your dedication to the field."

Pinson understands the importance of having strong training and mentorship as a result of her own experiences with mentorship. "For the last couple of years I have had a dentist as a mentor," she says. "It is always great to work with someone who is willing to teach you things that you wouldn't have learned



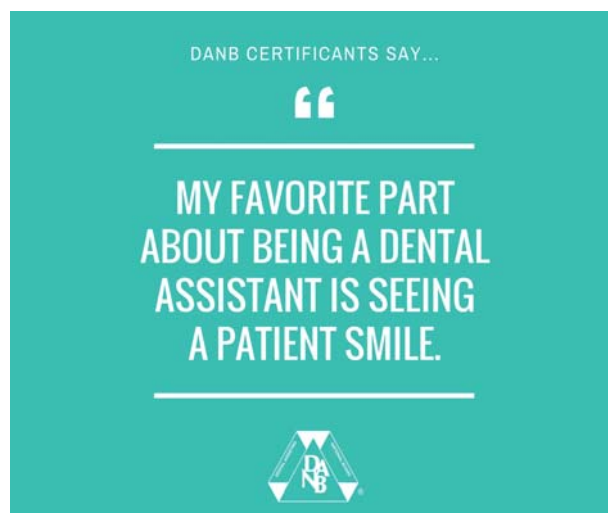
"Earning DANB's CDA certification has helped me take on more official roles in my clinic. I think the certificate on the wall makes patients feel better as well, and I always encourage the assistants I train to go for their certification — it shows your dedication to the field."

— Krystal Pinson, CDA

on your own. That kind of training makes us better at what we do."

As her career continues, Pinson hopes to take her training to the next level. "I would ideally like to develop an official training program for my facility," she says. "I feel like our profession needs people who strive for excellence," she continues, "and I think that mentors and teachers are one of the biggest influences on a dental assistant — on how much they care about what they do and how well they do it."

Connect with DANB



Have you connected with DANB on Facebook yet? Join in the conversation by following us at www.facebook.com/DANBCertified.

In Memoriam

Remembering Donna Phinney

Donna Phinney, CDA, FADAA, M.Ed., passed away on March 30, 2016. As a dental assistant with a long career both in practice and as an educator, Phinney had a passion for dental assisting, oral health and making people smile. She focused on bettering the dental assisting profession and the field of oral healthcare.



Phinney dedicated her professional life to smiles and dentistry. She earned DANB certification in 1971, and in 1982 went on to become an instructor and program director at Spokane Community College, where she also served as department chair of the Allied Health Division.

In addition to her role as a dental assistant and educator, Phinney co-authored the dental assisting textbook *Dental Assisting: A Comprehensive Approach*, now in its fourth edition. She earned a bachelor's degree from Eastern Washington University and a master's degree in counseling from Whitworth University.

Active in the dental assisting community, Phinney was a member of and held Fellowship in the American Dental Assistants Association. She was also involved in the Washington State Dental Assisting Association, served as a consultant for the American Dental Association for 17 years, and was a Commissioner for the American Dental Association's Commission on Dental Accreditation. She also served on DANB's exam committees.

"Donna Phinney was a tremendous influence on the dental assisting community and oral health field," says Cynthia C. Durley, M.Ed., MBA, Executive Director of DANB and the DALE Foundation. "In addition, she was a warm and giving person. Her enthusiasm, dedication and passion will be remembered and missed."

DANB's Recertification Requirements

Renewing DANB Certification

DANB certification is valid for one year, and must be renewed annually. In order to renew, DANB certificants must complete at least 12 Continuing Dental Education (CDE) credits (**including 2 CDE credits in infection control**); maintain DANB-accepted, hands-on CPR, BLS or ACLS certification; answer Background Information Questions; and submit a renewal fee to DANB. If you hold DANB's NELDA certification, please visit www.danb.org to download the *NELDA Recertification Requirements*. Certificants must attest that CDE and CPR requirements have been met, and must return the statement with the appropriate renewal fee to DANB or renew online at www.danb.org.

Certifications	CDE Credits	Renewal Fee
1	12 credits (plus CPR)	\$65
2	18 credits (plus CPR)	\$90
3	24 credits (plus CPR)	\$110
4	30 credits (plus CPR)	\$130
5	36 credits (plus CPR)	\$150
6	42 credits (plus CPR)	\$170

*There is a \$20 late fee for certifications that are renewed during the three-month grace period after

the certification expiration date. Renewal fees are nonrefundable.

Requirements/Audit Procedures

DANB's 12 CDE credit annual minimum is consistent with states that have mandatory CDE requirements for dental assistants. The yearly CDE requirement emphasizes the importance of lifelong professional learning and promotes the continued competence of DANB certificants.

DANB certificants are randomly selected for verification (audit) of their CDE credits and CPR. If selected for an audit, the certificant will receive a letter by mail requesting proof of required CDE credits earned during the renewal period and proof of maintaining DANB-accepted, hands-on CPR/BLS/ACLS. Proof must be submitted to DANB within 30 days of audit notification.

Upon successful completion of the audit, certification will be instated for the full year. Proof of CDE should be retained for two years, in case of subsequent audit.

DO NOT SEND DOCUMENTATION UNLESS REQUESTED. DANB WILL NOT RETURN OR RETAIN MATERIALS.

DANB Renewal Sample Timeline

This sample timeline illustrates the DANB certification renewal process.

[Nine weeks prior to certification expiration](#)
A renewal notification is emailed.

[Seven weeks prior to certification expiration](#)
A renewal notice is mailed.

[Certification expiration date](#)
Signed statement and fee are due by this date or DANB certification expires and a three-month grace period begins.

[Two weeks after certification expiration date](#)
A past due renewal notice is mailed and a late fee is assessed.

[Six weeks after certification expiration](#)
A final renewal notice is mailed.

[Eight weeks after certification expiration](#)
A reminder notification is emailed.

[12 weeks after certification expiration](#)
The grace period ends. If the fees and signed statement are not received, the individual is no longer DANB certified. Call 1-800-367-3262 or email recertification@danb.org for reinstatement options.

DANB Recertification Policy

All CDE must directly relate to the practice of dentistry or dental assisting to maintain or improve dental assisting knowledge or skill. CDE does not need to be pre-approved by DANB to be accepted as meeting DANB's Recertification Requirements. Call DANB prior to participation in education if you have questions.

Length of Program

Programs must be at least 45 minutes in length in order to qualify for one CDE credit. Credit for a CDE course is calculated in 15-minute increments (e.g., 1 ½ hours = 1.5 CDE credits, 2¼ hours = 2.75 CDE credits).

CDE Obtained Prior to Earning Certification

Education dated prior to a certificant's initial certification date cannot be used to meet DANB CDE requirements. Certificants must earn the required CDE credits during the first year of certification to maintain DANB certification.

CDE Lifespan

CDE credits have a two-year lifespan. Certificants who carry over credits into the next renewal year must retain proof of 24 credits of CDE over a two-year period, in case they are randomly selected for audit.

Renewal Timing and Certification Expiration

A three-month grace period is granted if the required CDE credits are not accumulated and the appropriate fee is not received by the expiration date. An individual is considered certified during this three-month grace period; however, a late fee of \$20 will be assessed. If DANB does not receive a response to a renewal notice within three months of the certification expiration date, the individual is no longer certified and cannot use DANB's certification marks. DANB's marks are registered with the U.S. Patent and Trademark Office, and only those individuals who have earned and maintained certification are legally authorized to use them. To protect against misuse of DANB credentials, DANB sends reports of lapsed DANB certifications to state regulatory agencies on a regular basis.

Use of DANB Certification Marks

DANB certificants may use a DANB certification mark after their names on a resume, business card, website, in a book or publication, and in other print and electronic media. A certificant may also display the mark on a nametag or uniform worn during the rendering or promoting of certified services, and on a wall plaque present at the place where he/she renders or promotes the certified services. If a certificant earned DANB certification in the past but has not maintained certification, he/she may not use the DANB mark. Misuse of any DANB certification mark is grounds for discipline under *DANB's Disciplinary Policy & Procedures* (www.danb.org).

CPR, BLS or ACLS Requirement

Certificants must maintain DANB-accepted, hands-on CPR, BLS or ACLS for annual renewal of DANB certification. DANB accepts CPR, BLS and ACLS from the providers below. Course must provide training for CPR, and a hands-on exam must be taken. CPR, BLS or ACLS from other providers or courses will not be accepted. CPR, BLS or ACLS does not count toward the required number of CDE credits.

DANB-Accepted, Hands-on CPR, BLS and ACLS Providers

American Environmental Health and Safety
American Heart Association
American Red Cross (card or certificate accepted)
American Safety and Health Institute
Canadian Red Cross
Emergency Care and Safety Institute
Emergency First Response
Emergency Medical Training Associates
Emergency University*
EMS Safety Services
Medic First Aid
Military Training Network
National Safety Council (Green Cross)
ProCPR*
Saudi Heart Association

*Not all courses include the hands-on exam, so check with the provider before taking the course to be sure it will be accepted by DANB.

Emeritus Status

DANB certificants (holding CDA, COA, CPFDA, CRFDA, COMSA or CDPMA certification) may apply for "Emeritus" status if they have maintained continuous current certification for four of the five years immediately preceding application for at least one certification and have:

- Become totally and permanently disabled or
- Retired from the field of dentistry/dental assisting at the age of 60 years or older or
- Retired from the field of dentistry/dental assisting with 35 years of continuous (without any breaks) DANB certification.

Retirement

The certificant must submit:

- A completed Emeritus application
- A dated letter from the certificant's employer on letterhead and signed by the employer (or the certificant can provide proof of receiving Social Security benefits).

Disability

The certificant must submit:

- A completed Emeritus application
- A dated letter from the certificant's physician on his/her office letterhead stating that the certificant is physically and permanently unable to perform any duties required (or the certificant can provide proof of receiving disability benefits from the Social Security Administration).

If a certificant holds more than one certification, the certificant will earn Emeritus status for all currently held certifications as long as the certificant maintained continuous current certification for at least one of the certifications for four of the five years immediately preceding application.

Release of Information

I understand DANB verifies to anyone by phone, by mail or on DANB's website regarding whether I hold any DANB certifications, including National Entry Level Dental Assistant (NELDA), Certified Dental Assistant (CDA), Certified Orthodontic Assistant (COA), Certified Preventive Functions Dental Assistant (CPFDA), Certified Restorative Functions Dental Assistant (CRFDA), Certified Dental Practice Management Administrator (CDPMA), or Certified Oral and Maxillofacial Surgery Assistant (COMSA) certifications; any DANB certificates of knowledge-based competency, including Radiation Health and Safety (RHS), Infection Control (ICE), Coronal Polish (CP), Sealants (SE), Topical Anesthetic (TA), Topical Fluoride (TF), Anatomy, Morphology and Physiology (AMP), Impressions (IM), Temporaries (TMP) and Isolation (IS); and any state-specific certificates administered by DANB on behalf of a state regulatory body, including the Arizona Radiologic Proficiency Certificate, Arizona Coronal Polishing Certificate, Oregon Radiologic Proficiency Certificate, Oregon Expanded Functions Dental Assistant Certificate and Oregon Expanded Functions Orthodontic Dental Assistant Certificate. Phone and mail verification will be provided to anyone upon request and will consist of oral or written confirmation of whether I hold any of the DANB-administered credentials listed above and the effective dates for each credential. Online verification through DANB's website consists of online display of my name, the DANB-administered credentials I hold and dates earned, current DANB certification status, and my city and state of residence. My full address will not be posted online by DANB. I further understand and

agree that DANB may, from time to time, provide my name and address along with the names and addresses of certificants and those holding DANB certificates of knowledge-based competency to third parties (e.g., potential employers; dental conference sponsors; federal, national or state organizations; or legislative committees or task forces proposing or informing stakeholders of legislation). I further understand that this consent will remain in effect unless and until I submit a written request to have this information omitted from release. I understand that if I do not want DANB to display my city and state of residence as part of the online credential verification process, then I must submit a written request for omission of this information to the following address: DANB Communications Department, 444 N. Michigan Ave., Suite 900, Chicago, IL 60611. (I understand that my name, credentials held [issued by DANB as described above] and current DANB certification status will be displayed for everyone; opting out of display of information is only possible for an individual's city and state.) DANB asks that the *Request for Credential Verification* form be completed before providing an official verification letter to DANB certificants or employers. I understand that by providing my email address to DANB, I am consenting to receive email messages from DANB and its affiliates related to their products and services or news affecting the dental assisting profession. I understand that DANB agrees not to provide my email address to any third party without my consent, and that I can request removal from DANB's email distribution list by following the directions contained in the Privacy Policy section of DANB's Terms and Conditions of Use of DANB.org, located at <http://www.danb.org/termsandconditions.asp>.

Continuing Dental Education (CDE)

Category Maximums for CDE Credits

CDE Category	CDA	COA	CPFDA	CRFDA	COMSA	CDPMA
Clinical Practice	12	12	12	12	12	5
Dental Office Management	3	3	3	3	3	6
DANB and Other Dental-Related Exams	12	12	12	12	12	6
Volunteer Service or Scholarly Activity	3	3	3	3	3	3

Categories for CDE Credits

CATEGORY 1: CLINICAL PRACTICE

CDE earned in this category must be directly related to the clinical practice of dentistry or dental assisting. **All certificants, whether they hold one or more DANB certifications, must earn a minimum of two CDE credits in infection control annually (e.g., instrument sterilization/reprocessing).** The annual federally mandated OSHA Bloodborne Pathogens Standard training does not count toward the annual minimum of two CDE credits required in infection control.

This category includes but is not limited to:

1. Attendance at or participation in clinical professional development lectures, courses (including online and home study courses) and/or table clinics that are directly related to clinical knowledge and chairside duties: dental materials, four-handed dentistry, infection control, radiology, expanded functions, behavior management (e.g., children, patients with learning disabilities), communication, non-human dentistry (i.e., canine and feline dentistry) and others.

Proof: Certificate of completion, letter of attendance/completion on sponsor letterhead or including sponsoring organization name and contact information, meeting badge/program page (table clinics or free on-site lecture), CDE printout from meeting or similar documentation. All documentation must be official and must include the certificant's name, the title of the course, the date the course was completed and the number of the hours or credits received.

Credits: One CDE credit for each clock hour of attendance/participation in a session.

2. Authoring or editing articles or text books on clinical topics.

Proof: For proof of publication, submit a copy of the publication, including title, author's name, publisher and publication date.

Credits: Two CDE credits for each article/book published.

3. Completing scientific-oriented college courses.

Proof: Transcript or grade report, or letter from instructor on school or organization letterhead, verifying course completion which must include the candidate's name, title of course, the date the course was completed and the number of college credits/units.

Credits: Four CDE credits for one college credit/unit.

CATEGORY 2: DENTAL OFFICE MANAGEMENT

CDE earned in this category must be directly related to allowable duties for dental assistants. This category includes but is not limited to:

1. Attendance at or participation in dental office management lectures, courses (including online and home study courses) and/or table clinics that are directly related to dental practice management: dental practice acts, practice management, time management, risk management, stress management, HIPAA, patient motivation (e.g., keeping appointments) and staff motivation (e.g., leadership, goal setting), computer courses (e.g., college courses, software training), insurance, claims/billing, foreign language studies, American Sign Language, human resources, marketing (e.g., yourself, your office) and communication.

Proof: Certificate of completion, letter of attendance/completion on sponsor letterhead or including sponsoring organization name and contact information, meeting badge/program page (table clinics or free on-site lecture), CDE printout from meeting or similar documentation. The documentation must be official and must include the certificant's name, the title of the course, the date the course was completed and the number of hours or credits received.

Credits: One CDE credit for each clock hour of attendance and/or participation in a session.

2. Complete dental office management-related college courses.

Proof: Transcript or grade report, or letter from instructor on school or organization letterhead, verifying course completion.

Credits: Four CDE credits for one college credit/unit.

Steps to renew DANB certification



1. Earn CDE credits* every year



2. Maintain current DANB-accepted, hands-on CPR, BLS or ACLS certification



3. Submit the renewal fee payment



*Starting Jan. 1, 2016, all certificants must earn at least 2 CDE credits in infection control each year.

CATEGORY 3: DANB EXAMS AND OTHER DENTAL-RELATED EXAMS

1. Successful completion of any DANB-administered exam, excluding any exams to be used to earn initial certification. These exams include any DANB national exam or any DANB state or agency-contracted exam. Certificants can earn 12 CDE credits for successful completion of any DANB Professional Development Examination Program (PDEP) module.

Proof: Provide the name and date of the DANB exam you successfully completed.

Credits: Successful completion of a DANB-developed and DANB-administered exam of at least 100 questions or any DANB PDEP module is worth 12 CDE credits. Successful completion of a DANB-developed and DANB-administered exam consisting of fewer than 100 questions is worth six CDE credits.

2. Successful completion of non-DANB-developed, dental-related, professionally proctored exams consisting of at least 100 questions.

Proof: Provide the certificate or exam results of the exam, along with a description of the exam from the organization that delivers the exam (must include the date the exam was taken and/or scored).

Credits: Hour-for-hour credit for the amount of time designated for the completion of the exam. If no time is specified, one hour will be allowed for every 100 questions.

CATEGORY 4: VOLUNTEER SERVICE OR SCHOLARLY ACTIVITY

Certificants may earn a maximum three CDE credits by participating in dental-related community volunteer service or by providing CDE.

1. Examples of volunteer service include: international/national mission work, voluntary clinic work or dental health presentations to students or groups. Volunteer service also includes serving on a DANB Exam Committee. Community service does not include activities such as serving on a dental assisting program advisory committee or as an officer and/or committee chair for a national, state or local dental assisting organization.

Proof: Official certificate of completion or letter of attendance/participation or similar documentation on letterhead of the sponsoring service organization or including sponsoring organization contact information. DANB will verify participation of DANB Exam Committee members.

Credits: Each clock hour of participation in volunteer dental-related community service is worth one CDE credit, for a maximum of three CDE credits in this category.

2. Examples of scholarly activity include: teaching a professional course directly related to dentistry or dental assisting that is outside the certificant's normal employment teaching responsibilities, presenting a CDE program that is outside the certificant's normal employment teaching responsibilities, or authoring a published article in a recognized dental assisting journal.

Proof: Official certificate of completion or letter of attendance/participation or similar documentation on letterhead of the sponsoring service organization or including sponsoring service organization contact information. For proof of a published article, submit a copy of the article including the name of the journal in which it was published, the article title and date of publication.

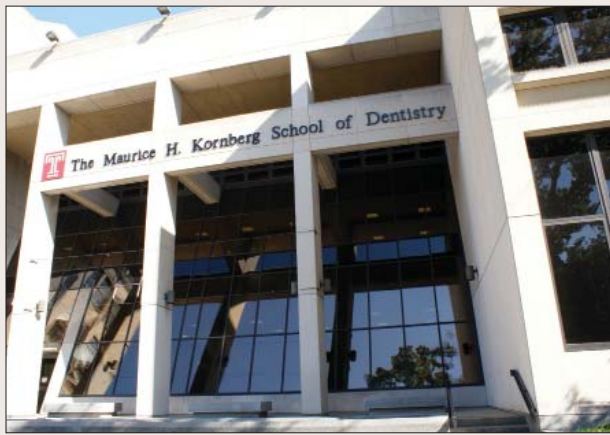
Credits: Three CDE credits will be earned for scholarly activities.

Second year of collaboration with Temple University Kornberg School of Dentistry

DANB and the DALE Foundation are once again collaborating with Temple University's Kornberg School of Dentistry on its post-baccalaureate program for aspiring dental students. The program includes an innovative combination of dental assisting training and practice, as well as advanced translational science courses.

The program, now in its second year, is intended to provide students who are interested in studying dentistry an opportunity to advance their education and improve their admission application for dental school.

In addition to traditional classroom lecture and clinical hours, the program includes unique elements offered by DANB and the DALE Foundation. All students will have access to the DALE Foundation's review courses and practice tests that are designed to help them prepare for DANB's Radiation Health and Safety (RHS); Infection Control (ICE); and Anatomy, Morphology and Physiology (AMP) exams — which make up the exam components of DANB's National Entry Level Dental Assistant (NELDA) certification program. Students will also have the opportunity to earn NELDA certification, if desired.



Maurice H. Kornberg School of Dentistry
Photo: Mblumber/Wikimedia Commons
under license CC BY-SA 3.0

"Because the DALE Foundation's materials are available online, students can access them outside the classroom to supplement the in-person lectures and labs," explains Cindy Durley, M.Ed., MBA, Executive Director of DANB and the DALE Foundation. "And passing the DANB RHS, ICE and AMP exams demonstrates baseline knowledge of concepts in key subjects that provide the foundation for dental school curricula and patient safety."

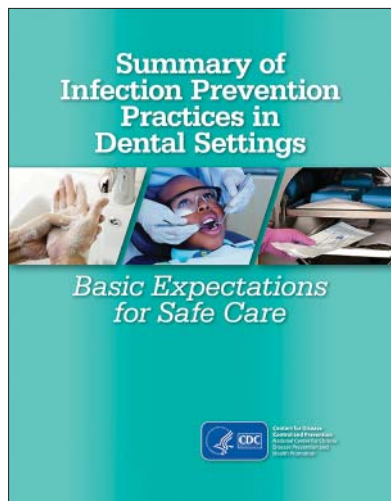
Students must pass these three DANB exams in order to be permitted to assist dental students enrolled in Temple University's Kornberg School of Dentistry, in the clinic clusters. During this past year, dental students continued to look forward to specifically asking for the post-baccalaureate students to assist them during their clinical coursework and also to assist them during clinical licensure board examinations.

"After last year's success, we are thrilled to be able to offer this program again," says Jo Ann Allen Nyquist, B.S.D.H., M.A., Ed.S., Associate Dean for Student Affairs and Director of the Post Baccalaureate Program. "The student and faculty feedback has been overwhelmingly positive."

The Temple University Kornberg School of Dentistry's Post-Baccalaureate Program begins at the end of May 2016 and continues through April 2017. After successfully completing the program, students who meet the published admission criteria and have applied through the formal admission process may be conditionally accepted to Temple University's Doctor of Dental Medicine program. Students are encouraged to also apply to other dental programs as well.

CDC offers a new infection control resource for dental assistants

Dental assistants are often the point people for infection control. In fact, according to the DANB 2014 Salary Survey, infection control is one of the top duties DANB certificants perform in the dental office. With patient safety on the line, it's important for dental assistants to not only follow the proper infection control protocols, but also stay up-to-date on current best practices.



In March of 2016, the Centers for Disease Control and Prevention (CDC) released a valuable new infection control resource, the *Summary of Infection Prevention Practices in*

Dental Settings: Basic Expectations for Safe Care. This resource acts as a supplement to the CDC's 2003 infection control guidelines, and includes helpful information for dental assistants and other professionals who deal with infection prevention and control, including:

- A summary of the CDC's 2003 recommendations with two additional topic areas: respiratory hygiene and cough etiquette
- A checklist for administrative policies and infection control practices that dental offices can use as a reminder/best practice guide or even an investigative tool when infection control breaches are suspected

Because infection control is such an important task for dental assistants, these resources and materials are particularly useful for DANB certificants and exam candidates. It's important to note, however, that while this new resource is a repackaging of the 2003 CDC infection control recom-

mendations, it is not meant to act as a replacement for that document.

For more information on the *Summary of Infection Prevention Practices in Dental Settings*, visit www.cdc.gov > Oral Health > Infection Control > Guidelines. Additionally, the Organization for Safety, Asepsis and Prevention (OSAP) has additional resources for dental offices looking to put this new resource to use. To learn about ways dental offices can utilize the CDC's new summary, visit www.osap.org > New CDC Summary for more details.

Reminder: Infection control credits required for renewal

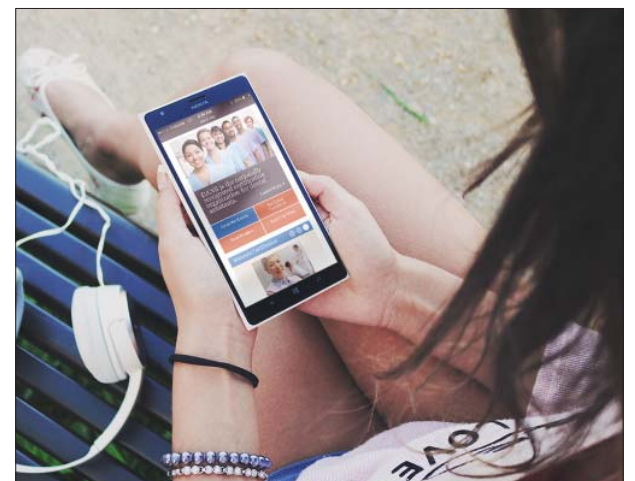
As of Jan. 1, 2016, all certificants, whether they hold one or more DANB certifications, must earn a minimum of two Continuing Dental Education (CDE) credits in infection control topics annually.

Certificants can earn these two infection control credits in a variety of ways, including completing courses in-person or online. It is important to note that the two infection control CDE credits are in addition to any credits earned by completing the annual federally mandated OSHA Bloodborne Pathogens Standard training.

See the DANB Recertification Requirements section of this issue of *Certified Press* for more information on maintaining certification, and visit www.dalefoundation.org to learn more about online CDE courses.



DANB website now mobile compatible

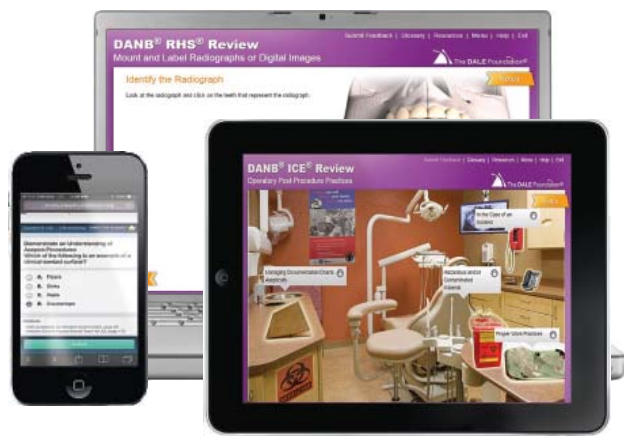


The DANB website is now compatible with mobile devices, including tablets and phones. This means that visitors can access helpful resources, such as the state dental assistant requirements or the "My Account" area, more easily — whether at a computer or on the go. Visit www.danb.org to see more.



Cindy Durley, Executive Director of DANB and the DALE Foundation (front, right), and Teresa Duncan, Secretary-Treasurer of the DALE Foundation (front, left), provided consulting assistance in the development of the American Dental Association's Guidelines for Practice Success™.

Enhancements made to DALE Foundation e-learning products



The DALE Foundation is excited to announce that the DANB RRS Review and DANB ICE Review courses are now mobile compatible. As of spring

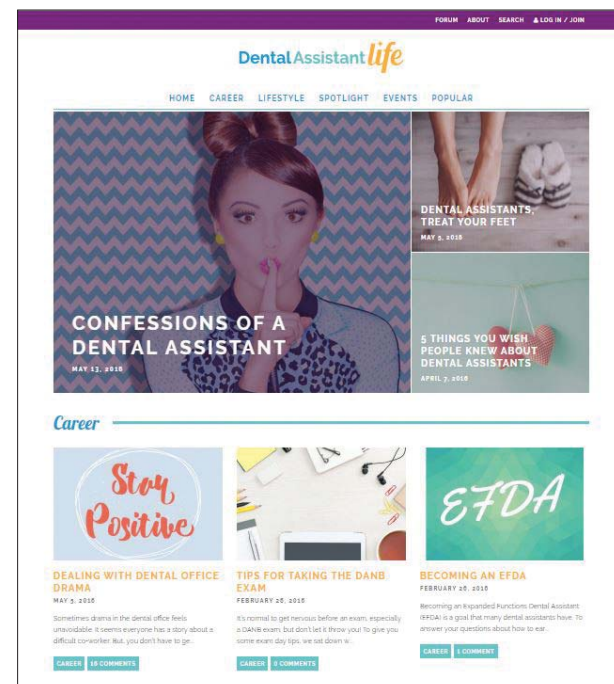
2016, users can access these courses on tablet devices and smartphones, in addition to laptop and desktop computers.

Additionally, all of the DALE Foundation's practice tests are searchable by topic, making it easier for learners to find the specific areas they want to re-view.

The DALE Foundation hopes these updates will not only make the user experience more convenient, but also more enjoyable.

Visit www.dalefoundation.org to learn how the DALE Foundation's practice tests and review courses can help expand your career through continuing education.

Dental Assistant Life: A place for dental assistants



If you haven't already heard, in March, DANB and the DALE Foundation launched a brand-new community just for dental assistants: *Dental Assistant Life*. This site features articles, interviews and a forum where dental assistants can ask questions, give their insights and join the conversation.

Dental Assistant Life has received a lot of positive feedback since its launch, and dental assistants from all over the country are leaving their comments and observations on articles. Some of the most popular posts so far include:

- Five Things You Wish People Knew About Dental Assistants
- Signs You Might Be a Dental Assistant
- Four Ways to Earn More as a Dental Assistant

Visit www.dentalassistantlife.org to learn more and read what other assistants are saying. As a DANB certificant, you should be receiving the *Dental Assistant Life* e-newsletter, which features recent popular posts and other highlights. If you are not receiving those emails, or if you would like to learn more, please email us at communications@danb.org.

Winners of 2016 Liz Koch Scholarship coming soon

The DALE Foundation Scholarship Committee is working to review the applications for the 2016 Liz Koch Memorial Scholarship; winners will be announced later this summer on the DALE Foundation website and in the fall 2016 *Certified Press*.

The Liz Koch Memorial Scholarship is intended to help oral healthcare professionals reach their professional development goals and support their mentorship activities. The DALE Foundation launched this scholarship in 2014 to honor Liz Koch and her many years of service to DANB, the DALE Foundation and the dental assistant community at large.

"Liz believed in helping people achieve their dreams," says DANB and DALE Foundation Executive Director Cynthia C. Durley, M.Ed., MBA. "This scholarship allows the DALE Foundation to continue her legacy by helping dental professionals further their careers through professional development."

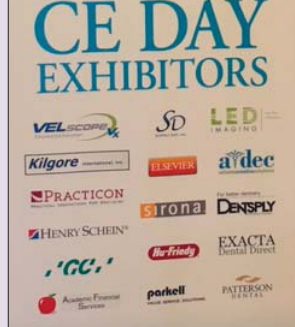
Since the scholarship launched, there have been 261 applications, 24 Liz Koch Memorial Scholarship finalists and five scholarship winners. Winners have put their awards toward activities such as college coursework, professional fellowships and DANB certification.

The Liz Koch Memorial Scholarship is made possible by the DALE Foundation's generous donors. To learn more about previous winners, Liz Koch, or how you can support the Scholarship, visit www.dalefoundation.org > About the DALE Foundation > Scholarships.

Fun and education at the CADAT Annual Conference

In April, DANB and the DALE Foundation attended the California Association of Dental Assisting Teachers (CADAT) Conference.

The CADAT Conference and Foundation for Allied Dental Education (FADE) CE Day Event, held April 22-23 in Manhattan Beach, California, offered a number of unique opportunities, including a Friday night networking reception co-sponsored by the DALE Foundation and FADE, and a DANB-sponsored lunch on Saturday afternoon.



In addition to the networking events, sessions on a variety of topics provided attendees the opportunity to earn CE. DANB was proud to sponsor the Saturday afternoon presentation featuring the dynamic speaker Karen Gregory, RN. Gregory serves on the Organization for Safety, Asepsis and Prevention (OSAP) Board of Directors and is the Director of Compliance and Education for To-

tal Medical Compliance. Her presentation focused on national and California-specific infection control updates and provided valuable resources for dental assistants and educators.

The conference concluded with an awards ceremony. Recipients included:

- CADAT Leadership Award — DANB's Board of Directors
- Hazel O. Torres Excellence in Education Award — Claudia Pohl, CDA, FADAA
- 2016 CADAT Lifetime Member — Lorraine Gagliardi, CDA, Ed.D.
- CADAT Honorary Member — LaDonna Drury-Klein, B.S.
- Congressional Award — Beth Gaines



Raffle winners at the CADAT reception, with DALE Foundation staff Cindy Durley (right) and Rebecca Anderson (left).

Celebrating in Anaheim

In May, the DALE Foundation hosted a reception during the California Dental Association's meeting in Anaheim. Over 50 dental professionals gathered to network, learn about the DALE Foundation's e-learning products and enjoy refreshments.



Attendees enjoy refreshments at the DALE Foundation reception in Anaheim.



Certifiants stop by DANB and the DALE Foundation's booth.

DANB Board of Directors

Chair

Frank Maggio, D.D.S.
Illinois

Vice Chair

Mary Harrison, CDA, EFDA, EFODA, FADAA
Oregon

Secretary

Joanne Dawley, D.D.S.
Michigan

Patricia Capps, CDA, RDH, M.S.
Indiana

Karen L. Comisi, CDA, RDA, FADAA
New York

Sandra Garcia, CDA, RDA
Texas

Linda Golodner, B.A.
Washington, D.C.

Katharine J. Noble, CDA, CRFDA, RDA, HMC (FMF),
United States Navy
Maine

Denise Romero, CDA, COA, RDA, M.A.
California

Executive Director

Cynthia C. Durlley, M.Ed., MBA

Contact DANB

444 N. Michigan Ave., Suite 900
Chicago, IL 60611
1-800-367-3262
Fax: 312-642-8507

Client Services

danbmail@danb.org; 1-800-367-3262

Recertification/Audit/CDE

jrieman@danb.org; ext. 465

Marketing

marketing@danb.org; ext. 417

Certified Press

communications@danb.org; ext. 417

Exam Application Information

kdubroja@danb.org; ext. 422

Test Administration

kslagoski@danb.org; ext. 444

Accounting/Finance

akuenster@danb.org; ext. 420

Appeals/Disciplinary Information

kcapuano@danb.org; ext. 463

Trademark Information

pbaker@danb.org; ext. 414

State Information

klandsberg@danb.org; ext. 431

Table of Contents

Page 1	Cover Stories
	Dental assisting is named a top U.S. job Dental assistants celebrate DARW
Page 2	Word from the Chair
	DANB updates state resources for dental assistants
Page 3	Spotlight on Excellence
	Certificants take many career paths Certificants strive for excellence Remembering Donna Phinney
Page 4-5	Certification Matters
	DANB's Recertification Requirements Categories for CDE credits
Page 6	DANB News and Updates
	Second year of collaboration with Temple University CDC offers new infection control resource DANB website now mobile compatible Reminder: Infection control credits required for renewal
Page 7	DALE Foundation News
	Enhancements made to e-learning products Fun and education at the CADAT Annual Conference Celebrating in Anaheim <i>Dental Assistant Life: A place for dental assistants</i> Winners of 2016 Liz Koch Scholarship coming soon

Dental Assisting National Board, Inc.

444 N. Michigan Ave., Suite 900
Chicago, IL 60611-3985



You could be next!

Congratulations to Heidi M. Parks, CDA, Amsterdam, N.Y., who recognized her DANB certification number in the spring 2016 issue of *Certified Press*. If your certification number matches one of the randomly selected numbers below, you can win a \$50 prize. Notify the DANB Marketing Department at communications@danb.org within 30 days. Be sure to include your name, address and certification number.

223975 013067

222369 177246

143232 108162

By submitting your photos and story to DANB, you grant DANB and its affiliates a royalty-free license to use your content for advertising, promotional or commercial purposes, including without limitation, the right to publicly display, perform, reproduce and distribute your content in any media format or medium and through any media channels.

RSVP to the DALE Foundation reception

Join your fellow dental assistants, dental office managers and educators at the DALE Foundation reception during the American Dental Association Meeting in Denver.

Attendees can try out e-learning courses and study aids, enjoy light refreshments, network with fellow dental professionals and enter to win exciting raffle prizes.

The reception date, time and location TBD.

Calendar of Events

Pacific Northwest Dental Conference
June 16-18, 2016, Bellevue, WA
www.wsda.org/pndc

Academy of General Dentistry Annual Meeting
July 14-17, 2016, Boston, MA
www.agd.org/am2016.aspx

Dental Managers Conference
Sept. 15-17, Boca Raton, FL
www.dentalmanagers.com

American Dental Association Meeting
Oct. 20-24, 2016, Denver, CO
www.ada.org/en/meeting

© 2016 Dental Assisting National Board, Inc. All rights reserved. The DANB logo is a registered trademark of the Dental Assisting National Board, Inc. DANB, DENTAL ASSISTING NATIONAL BOARD, NELDA, CDA, COA, CPFDA, CRFDA, CDPMA and COMSA are registered certification marks of DANB. RHS, ICE and MEASURING DENTAL ASSISTING EXCELLENCE are registered service marks of DANB. CERTIFIED DENTAL ASSISTANT is a certification mark of DANB. MARK OF DENTAL ASSISTING EXCELLENCE is a service mark of DANB. Use of these marks is strictly prohibited, except as provided in the *Usage Guidelines for DANB Trademarks*, without the express written permission of DANB. The DALE Foundation, the DALE Foundation logo and CDEA are registered service marks of the DALE Foundation.

The DANB Mission

DANB's mission is to promote the public good by providing credentialing services to the dental community. We accomplish and measure the success of this mission through the creation of valid dental assisting exams, recertification requirement integrity, and valuable, visible, and accessible DANB exams, certificates, and certifications. We also provide testing services to the oral healthcare community, and information services and resources related to dental assisting credentialing to support DANB's mission. In order to accomplish these critical outcomes, DANB is committed to a properly governed, financially secure, and administratively sound organization.