



Date: Oct. 17, 2017
To: DANB Communities of Interest
From: Dental Assisting National Board, Inc. (DANB)
Re: Summary of major actions taken by DANB's Board of Directors at the Aug. 11-12, 2017, Annual Board Meeting

Below please find a summary of major actions taken by the DANB Board of Directors at its Aug. 11-12, 2017, Annual Meeting.

DANB Directors who attended the meeting were Chair Joanne Dawley, D.D.S.; Vice Chair Katharine J. Noble, CDA, CRFDA, SSgt Maine Air National Guard; Secretary-Treasurer Denise Romero, CDA, COA, RDA, OA, M.A.; Lois Bell, CDA, CPFDA, CRFDA, FADAA; Patricia Capps, CDA, RDH, M.S.; Karen L. Comisi, CDA, RDA, FADAA; Michael Conte, D.M.D., M.P.H.; Sandra Garcia, CDA, RDA; Linda Golodner, B.A. Incoming Directors Steven J. Holm, D.D.S.; Mary Macomber, J.D.; and Connie Reed, CDA, EFDA, B.S., also attended as part of incoming DANB Board Director orientation.

DANB's Executive Director Cindy Durley, M.Ed., MBA, serves ex officio on DANB's Board. Cindy can be contacted at 1-866-357-3262 or cdurley@danb.org.

DANB Exam Program Updates

Update to GC Exam Outline and RHS, ICE and GC Reference Lists

The Board approved updates to the General Chairside Assisting (GC) exam blueprint, effective Jan. 1, 2019. The updated GC exam blueprint will be published on DANB's website in early 2018.

The Board also accepted updates to the Radiation Health and Safety (RHS), Infection Control (ICE) and GC exam reference lists, effective Jan. 1, 2018. The updated exam references lists for these exams will be posted to DANB's website before the end of the year.

Create CVS Committee

The Board approved the creation of a Content Validation Study/Standard Setting Study (CVS/SSS) committee, effective Sept. 1, 2017. Prior to this decision, DANB's CVS/SSS tasks were conducted as part of DANB exam committee responsibilities. Therefore, DANB's Board approved removing content validation study and standard setting study tasks from the list of exam committee responsibilities and approved changing the names of "Exam" committees to "Exam Item Writing" committees.



DANB Candidate Services Updates

Update to II.306 — Eligibility Documentation

The Board approved updating the policy to reflect how audits will be processed in the new database management system (scheduled to be launched in spring 2018), with added text in bold:

*Eligibility documentation is subject to verification (audit). **DANB will randomly select a minimum of 2% of the Certified Dental Assistant (CDA) exam applications submitted for audit of Commission on Dental Accreditation (CODA)-accredited dental assisting or dental hygiene program graduation (Pathway I eligibility requirement) or audit of the Work Experience Statement (Pathway II eligibility requirement).***

This exam eligibility documentation audit supplements the audit DANB has conducted for over 30 years of recertification documentation submitted by certificants to demonstrate compliance with DANB's recertification requirements.

II.802.2 — Exam Committees: Conflict of Interest, As Described in Required Statement of Confidentiality Form

The Board approved changes to the conflict of interest section of the Exam Committee Policy (changes noted in bold):

Potential or Apparent Conflicts of Interest:

*DANB exam committee members, item writers and editors may not participate in **the development or administration of any course or instructional process intended specifically to prepare candidates for any DANB examination, including those developed by the DALE Foundation, for a period of two (2) years following service.** This requirement is not intended to interfere with normal teaching activities of faculty, but rather addresses “review courses” and similar programs designed primarily to prepare the candidate to take a DANB examination.*

DANB Certificant Services Updates

Update to DANB's Recertification Requirements

The Board approved edits to address changes to DANB's Recertification Requirements and to DANB's certification reinstatement policy effective Jan. 1, 2018, to clarify that DANB requires its certificants to earn a total of three CDE credits in infection control annually.

The updated language that will be effective Jan. 1, 2018 is as follows:

All certificants, whether they hold one or more DANB certifications, must annually earn a minimum of three (3) Continuing Dental Education (CDE) credits that meet the following requirements:



- *One (1) CDE credit on OSHA's Bloodborne Pathogens standard (for example, certificants may use proof of meeting the federally mandated OSHA Bloodborne Pathogens standard training), and*
- *Two (2) CDE credits on infection prevention, control or safety (for example courses may include any topics listed in DANB's Infection Control exam blueprint, which includes but are not limited to information in the OSHA Bloodborne Pathogens standard.*

Update on DANB Collaborations

Collaboration with Temple University

Collaboration with Temple University Kornberg School of Dentistry now in its third year. The Dental Assisting National Board, Inc. (DANB) and the DALE Foundation are once again collaborating with Temple University's Kornberg School of Dentistry on its post-baccalaureate program for aspiring dental students. The program includes an innovative combination of dental assisting training and practice, as well as advanced translational science courses.

The program, now in its third year, is intended to provide students who are interested in studying dentistry an opportunity to advance their education and improve their admission application for dental school. Currently, 65 students are participating in this year's program, about a 60% increase compared to the students who participated in the program when it first launched in 2015.

In addition to traditional classroom lecture and clinical hours, the program includes unique elements offered by DANB and the DALE Foundation. All students will have access to the DALE Foundation's review courses and practice tests that are designed to help them prepare for DANB's Radiation Health and Safety (RHS); Infection Control (ICE); and Anatomy, Morphology and Physiology (AMP) exams — which make up the exam components of DANB's National Entry Level Dental Assistant (NELDA) certification program, and to earn NELDA certification, if desired.

This year, the program also incorporated a new online Continuing Dental Education Article™ (CDEA®) module, Understanding CDC's Summary of Infection Prevention Practices in Dental Settings, developed by the Organization for Safety, Asepsis and Prevention (OSAP) and the DALE Foundation. This CDEA module was incorporated to reinforce to students the importance of infection control in dental settings.

Students must pass these three DANB exams in order to be permitted to assist dental students enrolled in Temple University's Kornberg School of Dentistry, in the clinic clusters. As in previous years, dental students continued to look forward to specifically asking for the post-baccalaureate students to assist them during their clinical coursework and also to assist them during clinical licensure board examinations.



The Temple University Kornberg School of Dentistry's Post-Baccalaureate Program begins at the end of May 2017 and continues through April 2018. After successfully completing the program, students who meet the published admission criteria and have applied through the formal admission process may be conditionally accepted to Temple University's Doctor of Dental Medicine program. Students are encouraged to also apply to other dental programs as well.

OSAP-DANB-DALE Foundation Collaboration

DANB and the DALE Foundation are collaborating with the Organization for Safety, Asepsis and Prevention (OSAP) on a multi-year infection control education and credentialing initiative. The initiative will establish an assessment-based certificate (ABC) program (2017-2018), a dental infection control industry specialist designation (2018-2019), and a professional certification program in dental infection control (2019-2020).

The ABC program, professional certification program and dental infection control industry specialist designation are being developed for those involved in providing infection prevention, control and safety in dental settings; educators of those who are responsible for infection control in dental settings; dental infection control consultants; investigators/inspectors for state dental boards; and sales representatives for manufacturers and distributors of infection control products used in dental and other healthcare settings.

In 2017, this collaboration yielded its first co-developed, co-branded Continuing Dental Education Article™ (CDEA®) module: *Understanding CDC's Summary of Infection Prevention Practices in Dental Settings*. Those who complete the CDEA module and pass the post-assessment are awarded two CDE credits. This OSAP-DALE Foundation CDEA module, a component of the ABC Program (*OSAP-DALE Foundation Certificate Program for Infection Control in Dental Healthcare Settings*), is available by accessing osap.org or dalefoundation.org.

Outcomes from the OSAP-DANB-DALE Foundation Collaboration will advance the organizations' missions, all of which relate to enhancing patient and practitioner safety. OSAP, DANB and the DALE Foundation will reach out to communities of interest to participate in various advisory committees to provide subject matter expertise, program feedback, and assistance in advancing infection prevention, control and safety in dental settings.

ADAA/DANB Scholarship

This year marks the fifth annual ADAA/DANB Scholarship. The scholarship is open to all ADAA members in good standing. The 2017 ADAA/DANB Scholarship was launched Sept. 5, 2017, and the deadline to apply is Oct. 31, 2017. Winners will be announced before the end of the year.



Report from the DALE Foundation

The DALE Foundation, the official DANB affiliate, held its Annual Meeting Aug. 10, 2017.

In July 2017, the DALE Foundation released a new 12-credit CDEA module titled Preventive and Restorative Guidelines for Pediatric Dentistry, based on articles provided by the American Academy of Pediatric Dentistry (AAPD).

In October 2017, the DALE Foundation released another 12 credit CDEA module titled Caries Management for Pediatric Dentistry.

The DALE Foundation currently offers 26 e-learning products, with two new products in development. Upcoming products in 2017-2018 include an expanded functions practice test and an OSAP-DALE Foundation infection control assessment-based certificate program.

The Liz Koch Memorial Scholarship

The 2017 Liz Koch Memorial Scholarship launched March 31, 2017, with a deadline of May 25, 2017. After receiving 92 applications, the scholarship committee selected four winners and four finalists. See the DALE Foundation website for more information about the winners.

Information about the 2018 Liz Koch Memorial Scholarship will be available in spring 2018.

The DALE Foundation Board of Trustees

The DALE Foundation Board of Trustees elected the following Trustees to officer positions:

- President — Frank A. Maggio, D.D.S.
- President-Elect — Joanne Dawley, D.D.S.
- Secretary-Treasurer — Lori Gagliardi, CDA, FADAA, RDA, RDH, Ed.D.
- Immediate Past President — Jennifer Todd, CDA, COA, M.S.

The DALE Foundation Board also welcomed two new Trustees:

- Opal Anderson, FAADOM, began the first of a possible two three-year terms Sept. 1, 2017
- Kathy Zwieg, CDA, LDA, began the first of a possible two three-year terms Sept. 1, 2017

Teresa Duncan, M.S., FADIA, FAADOM, and Virginia Jorgensen, CDA, EFDA, EFODA, A.A.S., concluded their terms on the DALE Foundation Board of Trustees. Ms. Duncan and Ms. Jorgensen are both founding Trustees of the DALE Foundation.



DANB Nominating Committee Update

DANB's Board elected the following Directors to officer positions:

- Chair — Katharine J. Noble, CDA, CRFDA, SSgt Maine Air National Guard
- Vice Chair — Denise Romero, CDA, COA, RDA, OA, M.A.
- Secretary-Treasurer — Lois Bell, CDA, CPFDA, CRFDA, FADAA

The Board also welcomed three new Directors:

- Steven Holm, D.D.S.
- Mary Macomber, J.D.
- Connie Reed, CDA, EFDA, B.S.

Joanne Dawley, D.D.S; Patricia Capps, CDA, RDH, M.S.; and Linda Golodner, B.A., completed their terms on the DANB Board of Directors. Dr. Dawley will continue to serve on the DALE Foundation Board.

Upcoming DALE Foundation Board of Directors Meetings

The DALE Foundation Board of Trustees will hold its next winter meeting Feb. 1, 2018, and its next annual meeting Aug. 9, 2018. Additionally, the Board of Trustees will meet by conference call throughout the year, between its two scheduled in-person meetings.

Upcoming DANB Board of Directors Meetings

DANB's Board of Directors will hold its next winter meeting Feb. 2-3, 2018, and its next annual meeting Aug. 10-11, 2018. Additionally, DANB's Board of Directors will meet by conference call throughout the year, between its two scheduled in-person meetings.

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