



2017 Allowable and Prohibited Duties for Dental Assistants: Vermont



How to Use the Following Charts

- View which job designations are used in your state.
- Be sure to follow the legal requirements to perform dental radiographic procedures.
- See which tasks are not permitted by state law.
- Review all the allowable tasks for each level of dental assisting as published in the state practice act.

View the education/training/credential required for each level of dental assisting.



Arizona		State approval 1/1/17	
<p>Education/Training/Credential Required</p> <p>To perform specified restorative functions in Arizona under the supervision of a licensed dentist, a dental assistant must hold an Arizona Registered Function or Restorative Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Arizona Council on Dental Practice (ACDP) Restorative Functioning Certificate (see requirements to obtain certificate) Successfully complete an EFDA training course approved by the Arizona State Board of Dental Examiners (ASBDE) or a Commission on Dental Accreditation (CODA)-accredited program AND DANB's AMP, TMP and TAMP AND the supervision of a licensed dentist, perform restorative procedures equivalent to the ASBDE (under the supervision of a licensed dentist, perform the preparation of the tooth by a licensed restorative dentist and these procedures on a Licensed Dental Employment form AND the DANB for the Arizona Restorative Certificate <p>To perform coronal polishing procedures in Arizona under the general supervision of a licensed dentist, a dental assistant must hold an Arizona Coronal Polishing Certificate.</p> <p>To qualify, one must:</p> <ul style="list-style-type: none"> Pass the Dental Council of Public Health (DCPH) for the Arizona Restorative Certificate AND the Arizona Council on Dental Practice (ACDP) Restorative Functioning Certificate AND the Arizona Council on Dental Practice (ACDP) Coronal Polishing Certificate AND the supervision of a licensed dentist, perform coronal polishing procedures on a Licensed Dental Employment form AND the DANB for the Arizona Coronal Polishing Certificate <p>A dental assistant in Arizona who performs restorative dental procedures under the state dental practice act has extensive responsibilities. The dental assisting profession is the most sophisticated and most demanding of dental assisting professions for this level of dental assisting.</p>	<p>Job Title Assigned by State (A-Z)</p> <p>Expanded Function Dental Assistant (EFDA)</p> <p>Expanded Restorative Dental Assistant (ERDA)</p> <p>Restorative Dental Assistant (RDA)</p> <p>Coronal Polishing Dental Assistant (CPDA)</p> <p>Registered Dental Assistant (RDA)</p> <p>Dental Assistant</p> <p>Entry Level Dental Assistant</p> <p>Dental Assistant</p>	<p>Radiography Requirements</p> <p>In order to legally operate dental x-ray equipment and perform dental radiographic procedures in Arizona, a dental assistant must hold an Arizona Restorative Certificate in radiology. To obtain a certificate, one must:</p> <ul style="list-style-type: none"> Pass the national DANB Radiation Safety and Safety (RHS) exam AND the Arizona Council on Dental Practice (ACDP) Radiography Proficiency Certificate, issued by DANB AND be currently certified in another nationally recognized radiography certification or certification program (e.g., American Society of Radiologic Technologists (ASRT) or American Society of Dental Radiology Technicians (ASDRT)) AND the supervision of a licensed dentist, perform radiographic procedures on a Licensed Dental Employment form AND the DANB for the Arizona Restorative Certificate <p>Restorative dental procedures require dental assistants to use the Arizona Coronal Polishing Certificate, which is issued by the Arizona Council on Dental Practice (ACDP). The ACPD is a non-profit organization that is not affiliated with the state dental board. The ACPD is a non-profit organization that is not affiliated with the state dental board. The ACPD is a non-profit organization that is not affiliated with the state dental board.</p> <p>The ADA/DANB Alliance on the Restorative Certificate Study conducted from 2002-2003.</p> <p>The same study offered a list of 70 restorative tasks with a corresponding range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are supported by the right, state dental practice act. (The numbers correspond to the state's task numbering system.)</p> <p>Functions listed with numbers are part of the state's practice act but are not specific to the DANB/ADAA Core Competencies Study.</p> <p>These tasks represent restorative dental procedures that are not permitted by the state dental practice act.</p>	<p>Functions NOT Permitted by State (A-Z)</p> <p>The following functions are not permitted by any level of dental assistant:</p> <ul style="list-style-type: none"> 46. Taking full impressions for any activating orthodontic appliances, fixed or removable prosthetics. 51. Internal casting of dental restorations or prostheses* * A procedure which by law only dentists, denturists, or certified denturists can perform. Final jaw registrations Adjusting orthodontic appliances An irreversible procedure <p>* Under a new Arizona law passed in the 2015 legislative session, a dental assistant who has met the requirements for an Expanded Function Dental Assistant under the Arizona Restorative Certificate, issued by the ASBDE</p>

Compare your state's job designations to those used as standardized job titles in the DANB/ADAA Core Competencies Study.

The numbers next to each task correspond to the 70 numbered tasks that were identified and used in the DANB/ADAA Core Competencies Study. Tasks that are not numbered do not directly match one of the 70 tasks, yet are identified by the state in the practice act. A full list of those tasks follow your state's chart.



See Appendix A for more information about the task numbering system.

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If your state's dental practice act specifically defines levels of supervision, the state-specific definition is noted below the chart. See Appendix B for more information about supervision.

These data are presented for informational purposes only and are not intended as a legal opinion regarding dental practice in any state. DANB confers with each state's dental board at least annually regarding the accuracy and currency of this information. To verify, or if you have any questions, please contact your state's dental board.

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Education/Training/ Credential Required	Job Title According to State of VT	Proposed Standardized National Job Titles (see below)	Radiography Requirements	Functions <u>NOT</u> Permitted by Dental Assistants in VT
<p>To perform expanded functions in the state of Vermont under the direct supervision of a licensed dentist, a dental assistant must earn status as an Expanded Function Dental Assistant.</p> <p>To qualify, one must:</p> <ul style="list-style-type: none"> ■ Hold a current national DANB CDA certification AND Be employed by a Vermont licensed dentist <p>OR Be a licensed dental hygienist</p> <p>AND</p> <ul style="list-style-type: none"> ■ Successfully complete a formal program in each of the desired expanded functions at a CODA-accredited program of dental assisting <p>AND</p> <ul style="list-style-type: none"> ■ Apply to the Vermont Board of Dental Examiners for registration 	<p>Expanded Function Dental Assistant</p>	<p>Expanded Functions Dental Assistant (EFDA)</p>	<p>To legally operate dental x-ray equipment and perform dental radiographic procedures in the state of Vermont, a dental assistant must be an Expanded Function Dental Assistant or a DANB Certified Dental Assistant (see requirements to the left).</p> <p>Traditional Dental Assistants can earn a special endorsement to perform dental radiographic procedures by completing the following requirements:</p> <ul style="list-style-type: none"> ■ Be at least 18 years of age AND Successfully complete a CODA-accredited radiology course within 10 years of application for endorsement AND Work for at least six months as a dental assistant <p>OR</p> <ul style="list-style-type: none"> ■ Hold a radiography endorsement equivalent to that required in Vermont <p>AND ALL MUST THEN</p> <ul style="list-style-type: none"> ■ Apply to the Vermont Board of Dental Examiners for endorsement 	<p>The following functions are not permitted by any level of dental assistant:</p> <ul style="list-style-type: none"> • Diagnosis, treatment planning and prescription, including prescription for drugs and medicaments or authorization for restorative, prosthodontic, or orthodontic appliances • Surgical procedures on hard and soft tissues within the oral cavity or any other intraoral procedure that contributes to or results in an irremediable alteration of the oral anatomy • Oral prophylaxis • Oral debridement • Periodontal descriptions and charting, including periodontal probing • Placement of subgingival chemotherapeutic agents
<p>Dental assistants who hold the national DANB Certified Dental Assistant (CDA) certification can also earn Vermont state certification. To qualify, one must:</p> <ul style="list-style-type: none"> ■ Hold a current national DANB Certified Dental Assistant (CDA) certification <p>AND</p> <ul style="list-style-type: none"> ■ Be employed by a Vermont licensed dentist <p>AND</p> <ul style="list-style-type: none"> ■ Apply to the Vermont Board of Dental Examiners for registration 	<p>DANB Certified Dental Assistant (CDA) with state certification</p>	<p>DANB Certified Dental Assistant (CDA) or Registered Dental Assistant (RDA)</p>	<p> The ADAA/DANB Alliance developed a listing of standardized job titles (left) based on its national Core Competencies Study conducted from 2002-2005.</p> <p>The same study utilized a list of 70 job functions which were determined to be representative of a broad range of dental assisting core competencies.</p>	
<p>Dental assistants in the state of Vermont can earn status as a Traditional Dental Assistant by becoming employed as a traditional dental assistant in a dental office and registering with the Vermont Board of Dental Examiners within 30 days of being hired.</p> <p>All dental assistants shall complete emergency office procedures training within six months of their date of hire.</p>	<p>Traditional Dental Assistant (TDA)</p>	<p>Dental Assistant</p> <p>Entry Level Dental Assistant</p>	<p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are numbered to the right, using language directly from this state's dental practice act. (The numbers correspond to the study's task numbering system.) </p> <p>Functions listed with bullets are part of this state's practice act but are not specific matches to DANB/ADAA research.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>These state templates reflect the work done by the ADAA/ DANB Alliance to support a uniform national model for one set of dental assisting tasks, levels and requirements, which will serve as a viable career ladder for dental assistants.</p> </div>	

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Job Title According to State of VT	Allowable Functions (Functions with numbers relate specifically to Core Competency designations; functions with bullets are in this state's practice act but are not specific matches to DANB research)
Expanded Function Dental Assistant	<p><u>Under Direct Supervision*</u></p> <ul style="list-style-type: none"> Any expanded duty for which the Expanded Function Dental Assistant has been trained, within the limits of Vermont rules
DANB Certified Dental Assistant (CDA) <i>with state certification</i>	<p><u>Under Direct Supervision*</u></p> <p>59. Monitor nitrous oxide analgesia</p> <ul style="list-style-type: none"> All duties for which the assistant has received formal training in a CODA-accredited dental assisting program and for which the assistant has been DANB certified
Traditional Dental Assistant	<p><u>Under Direct Supervision*</u></p> <p>9. Perform coronal polishing** 22. Take radiographs under a special endorsement (see "Radiography Requirements" on previous page) 40. Apply dental sealants**</p> <ul style="list-style-type: none"> Perform extraoral duties assigned by the dentist Assist the dentist or clinical staff in intraoral procedures as assigned by the dentist <p><u>DANB's Note on Allowable Dental Assisting Functions</u></p> <p>In the state of Vermont, all dental assistants may:</p> <ul style="list-style-type: none"> Perform infection control and occupational safety procedures Perform other duties not specified by this state's dental practice act <p>At this time, DANB cannot list all allowable dental assisting functions for each state because some states' dental practice acts outline very specific allowable functions, while others outline only prohibited functions and some contain minimal or no regulation of dental assisting duties.</p> <p>**To perform this function, a traditional dental assistant must be a graduate of a CODA-accredited dental assisting program or must have worked as a traditional dental assistant for at least six consecutive months.</p> <p>Note: A dental therapist may supervise dental assistants directly to the extent permitted in the collaborative agreement between the dental therapist and the dentist; a dental therapist may have under his or her direct supervision no more than a total of two auxiliaries (any combination of assistants and hygienists) in any one practice setting.</p>

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*Direct Supervision: A licensed dentist agrees to the procedure or treatment and is readily available at the dental facility for consultation or intervention.

Appendix A: Numbering System for Dental Assisting Functions

The following list of 70 dental assisting tasks was developed by the ADAA/DANB Alliance as part of a study of dental assisting core competencies conducted between 2002 and 2005. These selected tasks were determined to be representative of a broad range of dental assisting core competencies.

The **numbered functions** listed in the preceding state charts correspond to functions that were included in the DANB/ADAA core competencies study and use language directly from the state's dental practice act. The numbers are provided to facilitate comparison between and among states. Functions listed with **bullets** in the preceding charts are part of the state's practice act but are not specific matches to the functions that were included in the 2002-2005 study.

1. Perform mouth mirror inspection of the oral cavity
2. Chart existing restorations or conditions
3. Phone in prescriptions at the direction of the dentist
4. Receive and prepare patients for treatment, including seating, positioning chair, and placing napkin
5. Complete laboratory authorization forms
6. Place and remove retraction cord
7. Perform routine maintenance of dental equipment
8. Monitor and respond to post-surgical bleeding
9. Perform coronal polishing procedures
10. Apply effective communication techniques with a variety of patients
11. Transfer dental instruments
12. Place amalgam for condensation by the dentist
13. Remove sutures
14. Dry canals
15. Tie in archwires
16. Demonstrate knowledge of ethics/jurisprudence/patient confidentiality
17. Identify features of rotary instruments
18. Apply topical fluoride
19. Select and manipulate gypsums and waxes
20. Perform supragingival scaling
21. Mix dental materials
22. Expose radiographs
23. Evaluate radiographs for diagnostic quality
24. Provide patient preventive education and oral hygiene instruction
25. Perform sterilization and disinfection procedures
26. Provide pre- and post-operative instructions
27. Place and remove dental dam
28. Pour, trim, and evaluate the quality of diagnostic casts
29. Size and place orthodontic bands and brackets
30. Using the concepts of four-handed dentistry, assist with basic restorative procedures, including prosthodontics and restorative dentistry
31. Identify intraoral anatomy
32. Demonstrate understanding of the OSHA Hazard Communication Standard
33. Place, cure and finish composite resin restorations
34. Place liners and bases
35. Place periodontal dressings
36. Demonstrate understanding of the OSHA Bloodborne Pathogens Standard
37. Take and record vital signs
38. Monitor vital signs
39. Clean and polish removable appliances and prostheses
40. Apply pit and fissure sealants
41. Prepare procedural trays/armamentaria set-ups
42. Place orthodontic separators
43. Size and fit stainless steel crowns
44. Take preliminary impressions
45. Place and remove matrix bands
46. Take final impressions
47. Fabricate and place temporary crowns
48. Maintain field of operation during dental procedures through the use of retraction, suction, irrigation, drying, placing and removing cotton rolls, etc.
49. Perform vitality tests
50. Place temporary fillings
51. Carve amalgams
52. Process dental radiographs
53. Mount and label dental radiographs
54. Remove temporary crowns and cements
55. Remove temporary fillings
56. Apply topical anesthetic to the injection site
57. Demonstrate understanding of the Centers for Disease Control and Prevention Guidelines
58. Using the concepts of four-handed dentistry, assist with basic intraoral surgical procedures, including extractions, periodontics, endodontics, and implants
59. Monitor nitrous oxide/oxygen analgesia
60. Maintain emergency kit
61. Remove permanent cement from supragingival surfaces
62. Remove periodontal dressings
63. Place post-extraction dressings
64. Fabricate custom trays, to include impression and bleaching trays, and athletic mouthguards
65. Recognize basic medical emergencies
66. Recognize basic dental emergencies
67. Respond to basic medical emergencies
68. Respond to basic dental emergencies
69. Remove post-extraction dressings
70. Place stainless steel crown

Appendix B: Levels of Supervision

An important consideration in the discussion of the delegation of tasks to dental assistants is that of supervision of dental assistants by their dentist-employers. The American Dental Association (ADA) has identified five levels of supervision for dental auxiliaries, including dental assistants, which it defines in its “Comprehensive Policy Statement on Allied Dental Personnel,” (2010: 505) which is part of its *Current Policies*, last updated in 2015. Note that “allied dental personnel” refers to dental assistants, dental hygienists, community dental health coordinators and dental laboratory technicians.

The five levels of supervision defined by the ADA are as follows:

Personal supervision: A type of supervision in which the dentist is personally operating on a patient and authorizes the allied dental personnel to aid treatment by concurrently performing a supportive procedure.

Direct supervision: A type of supervision in which a dentist is in the dental office or treatment facility, personally diagnoses and treatment plans the condition to be treated, personally authorizes the procedures and remains in the dental office or treatment facility while the procedures are being performed by the allied dental personnel and evaluates their performance before dismissal of the patient.

Indirect supervision: A type of supervision in which a dentist is in the dental office or treatment facility, has personally diagnosed and treatment planned the condition to be treated, authorizes the procedures, and remains in the dental office or treatment facility while the procedures are being performed by the allied dental personnel, and will evaluate the performance of the allied dental personnel.

General supervision: A type of supervision in which a dentist is not required to be in the dental office or treatment facility when procedures are provided, but has personally diagnosed and treatment planned the condition to be treated, has personally authorized the procedures, and will evaluate the performance of the allied dental personnel.

Public Health Supervision: A type of supervision in which a licensed dental hygienist may provide dental hygiene services, as specified by state law or regulations, when such services are provided as part of an organized community program in various public health settings, as designated by state law, and with general oversight of such programs by a licensed dentist designated by the state.

Furthermore, the ADA’s “Comprehensive Policy Statement on Allied Dental Personnel” stipulates that intraoral expanded functions should be performed by allied dental personnel “under the supervision of a dentist.”

Because the study of dental assisting core competencies undertaken by the ADA/DANB Alliance did not address the question of supervision, the ADA/DANB Alliance does not make any recommendations as to the levels of supervision that should be necessary for the delegation of the tasks included in the study to dental assistants. However, the ADA/DANB Alliance believes it is important to call attention to the fact that, while the ADA has defined supervision levels in the aforementioned policy statement, which governs the ADA’s own activities and the activities of its members, these definitions have not been uniformly adopted by the dental boards of every U.S. state or district.

For the purposes of the attached charts, if a state’s dental practice act specifically defines levels of supervision, the state-specific definition is noted in the footer of the second page of the state chart.



Measuring Dental Assisting Excellence®

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