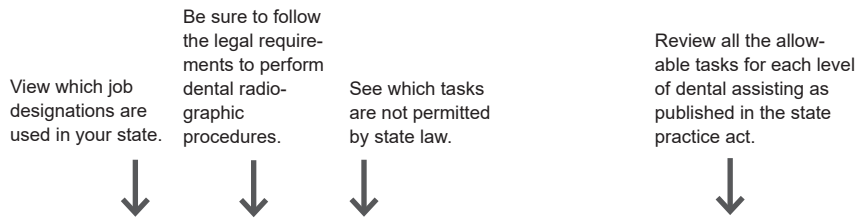




2019 Allowable and Prohibited Duties for Dental Assistants: Kansas



How to Use the Following Charts



View the education/training/credential required for each level of dental assisting.

Arizona		State approved 2/19	
Education/Training/Credential Required	Job Title Assigned by State (AZ)	Expanded Function Dental Assistant (EFDA)	Dental Assistant
<p>To perform specified restorative functions in a dental office, a dental assistant must hold an Arizona Expanded Function - Restorative Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> Hold the AZ Core Competency Certificate (see requirements below) and the AZ Restorative Certificate (see requirements in the report) Pass the AZ Core Competency Certificate (see requirements in the report) Pass the national DANB Radiation Health and Safety (RHS) exam Pass the national DANB Restorative Procedures Certificate, issued by DANB Be currently certified in another U.S. state as a dental assistant with successful completion of written and clinical dental radiography (ADR) Be an Arizona State Board of Dental Examiners (ASBDE) member in good standing and have the Arizona Restorative Procedures Certificate, issued by the ASBDE <p>Arizona no longer requires dental assistants to take the Arizona Clinical Radiography Reference Exam as a requirement for holding a Restorative Certificate. Dental Assistants who passed the exam prior to 10/1/2017 but have not passed the exam may not call DANB as a RHC or RHC for information purposes.</p> <p>The ADAN/DANB Alliance has a list of 70 job functions which cover a broad range of dental assisting core competencies. Functions in this state that require the national DANB ADAA Core Competency Certificate are indicated by the right arrow in the table. Functions in this state that do not require the national DANB/ADAA certificate are indicated by the left arrow in the table.</p> <p>These state templates reflect the current state of the ADAN/DANB Alliance to support an uniform national model for the set of dental assisting tasks, levels and requirements, which will help to create a more cohesive market for dental assistants.</p>	<p>Expanded Function Dental Assistant (EFDA)</p> <p>Dental Assistant</p> <p>Entry Level Dental Assistant</p>	<p>Restography Procedures</p> <p>Functions NOT Permitted by Dental Assistants in AZ</p> <p>The following functions are not permitted by any level of dental assistant:</p> <ul style="list-style-type: none"> 46. Taking final impressions for any advancing orthodontic appliances, fixed or removable prosthesis. 51. Introral carriage of dental radiograph or prosthesis. A procedure which by its use could injure patients or staff. Final job negotiations, or certified dental assistants can perform. Acquiring radiographic experience. An irreversible procedure. <p>* Under a new Arizona law passed in the 2019 legislative session, a dental assistant who has met the requirements for an Expanded Function Dental Assistant listed in the table above on this page may perform placement, contouring and finishing of direct restorations.</p>	<p>Education/Training/Credential Required</p> <p>Job Title Assigned by State (AZ)</p> <p>Expanded Function Dental Assistant (EFDA)</p> <p>Dental Assistant</p> <p>Entry Level Dental Assistant</p>

Arizona		State approved 2/19	
Job Title Assigned by State (AZ)	Allowable Functions	Expanded Function Dental Assistant (EFDA)	Dental Assistant
<p>Under General Supervision*</p> <ul style="list-style-type: none"> 15. Apply fluoride varnish 40. Apply sealants Final job negotiations Final impressions under the direction of a licensed dentist following a consultation conducted through telemedicine <p>Level of Supervision Not Specified</p> <ul style="list-style-type: none"> 12, 23, 51, 70. Perform placement, contouring and finishing of direct restorations or the placement and contouring of unattached crowns, bridges, or dentures, as well as by a licensed dentist, the restorative materials used shall be determined by the dentist. <p>Under General Supervision*</p> <ul style="list-style-type: none"> 9. Perform coronal polishing procedures. <p>Under Direct Supervision*</p> <ul style="list-style-type: none"> 13. Remove sutures 23. Apply topical anesthetics 27, 31, 35, and remove dental debris and matrix bands 32. Remove periodontal dressings with care 33. Apply temporary crowns 47, 50. Fabricate and place interim crowns 48. Prepare and place temporary crowns 49. Prepare and place interim dentures 52. Observe a patient during tissue healing and manage analgesics as instructed by the dentist 53. Remove excess cement from trays, crowns, bridges, and orthodontics 54. Prepare and place dentures 55. Prepare a patient for retentive resin and complete denture construction with care 56. Place dental material into a patient's mouth in response to a patient's dental instruction 57. Prepare a patient for retentive resin and complete denture construction with care 58. Place dental material into a patient's mouth in response to a patient's dental instruction 59. Prepare a patient for retentive resin and complete denture construction with care 60. Place dental material into a patient's mouth in response to a patient's dental instruction 61. Remove excess cement from trays, crowns, bridges, and orthodontics 62. Remove periodontal dressings with care 63. Apply temporary crowns 64. Prepare and place interim crowns 65. Prepare and place interim dentures 66. Observe a patient during tissue healing and manage analgesics as instructed by the dentist 67. Remove excess cement from trays, crowns, bridges, and orthodontics 68. Prepare and place dentures 69. Prepare a patient for retentive resin and complete denture construction with care 70. Place dental material into a patient's mouth in response to a patient's dental instruction 71. Prepare a patient for retentive resin and complete denture construction with care 72. Place dental material into a patient's mouth in response to a patient's dental instruction 73. Remove excess cement from trays, crowns, bridges, and orthodontics 74. Prepare and place dentures 75. Prepare a patient for retentive resin and complete denture construction with care 76. Place dental material into a patient's mouth in response to a patient's dental instruction 77. Prepare a patient for retentive resin and complete denture construction with care 78. Place dental material into a patient's mouth in response to a patient's dental instruction 79. Remove excess cement from trays, crowns, bridges, and orthodontics 80. Prepare and place dentures 81. Prepare a patient for retentive resin and complete denture construction with care 82. Place dental material into a patient's mouth in response to a patient's dental instruction 83. Prepare a patient for retentive resin and complete denture construction with care 84. Place dental material into a patient's mouth in response to a patient's dental instruction 85. Remove excess cement from trays, crowns, bridges, and orthodontics 86. Prepare and place dentures 87. Prepare a patient for retentive resin and complete denture construction with care 88. Place dental material into a patient's mouth in response to a patient's dental instruction 89. Prepare a patient for retentive resin and complete denture construction with care 90. Place dental material into a patient's mouth in response to a patient's dental instruction 91. Remove excess cement from trays, crowns, bridges, and orthodontics 92. Prepare and place dentures 93. Prepare a patient for retentive resin and complete denture construction with care 94. Place dental material into a patient's mouth in response to a patient's dental instruction 95. Prepare a patient for retentive resin and complete denture construction with care 96. Place dental material into a patient's mouth in response to a patient's dental instruction 97. Remove excess cement from trays, crowns, bridges, and orthodontics 98. Prepare and place dentures 99. Prepare a patient for retentive resin and complete denture construction with care 100. Place dental material into a patient's mouth in response to a patient's dental instruction 	<p>Expanded Function Dental Assistant (EFDA)</p> <p>Dental Assistant</p>	<p>Education/Training/Credential Required</p> <p>Job Title Assigned by State (AZ)</p> <p>Expanded Function Dental Assistant (EFDA)</p> <p>Dental Assistant</p>	

Compare your state's job designations to those used as standardized job titles in the DANB/ADAA Core Competencies Study.

If your state's dental practice act specifically defines levels of supervision, the state-specific definition is noted below the chart. See Appendix B for more information about supervision.

These data are presented for informational purposes only and are not intended as a legal opinion regarding dental practice in any state. DANB confers with each state's dental board at least annually regarding the accuracy and currency of this information. To verify, or if you have any questions, please contact your state's dental board.

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Education/Training/ Credential Required	Job Title According to State of KS	Proposed Standardized National Job Titles (see below)	Radiography Requirements	Functions <u>NOT</u> Permitted by Dental Assistants in KS
<p>To perform expanded functions under the direct supervision of a licensed dentist in the state of Kansas, a dental assistant must become qualified as follows:</p> <p><u>Coronal polishing</u>: The dental assistant must undergo appropriate training by a licensed dentist.</p> <p><u>Coronal scaling</u>: The dental assistant must successfully complete a Kansas Board-approved course of instruction. The supervising dentist must verify proof of completion of required training and must report to the Kansas Board the name and practice location of each dental assistant who is performing coronal scaling by April 3, 2016 or within 30 days of the dental assistant first performing coronal scaling, whichever is later.</p> <p><u>Assisting in the administration and monitoring of nitrous oxide and/or oxygen</u>: The dental assistant must:</p> <ul style="list-style-type: none"> ■ Be certified in CPR <p>AND</p> <ul style="list-style-type: none"> ■ Successfully complete a Kansas Board-approved course of instruction which includes 16 hours of instruction at a CODA-accredited teaching program which includes both didactic and clinical instruction in: <ul style="list-style-type: none"> • Theory of pain control • Anatomy • Medical History • Pharmacology • Emergencies and complications 	<p>Dental Assistant <i>with expanded duties training</i></p>	<p>Expanded Functions Dental Assistant (EFDA)</p> <hr/> <p>DANB Certified Dental Assistant (CDA) or Registered Dental Assistant (RDA)</p>	<p>There are no radiography requirements for dental assistants in the state of Kansas.</p> <p>All dental assistants may legally operate dental x-ray equipment and perform dental radiographic procedures under the supervision of a licensed dentist.</p>	<p>The following functions are not permitted by any level of dental assistant:</p> <ul style="list-style-type: none"> • Any and all removal of or addition to the hard or soft tissue of the oral cavity • Any and all diagnosis of or prescription for treatment for disease, pain, deformity, deficiency, injury, or physical condition of the human teeth or jaws, or adjacent structure • Any and all correction of malformation of teeth or of the jaws • Any and all administration of general or local anesthesia of any nature in connection with a dental operation • A prophylaxis (except coronal polishing and scaling as defined in "Allowable Functions"; see opposite page)
<p>A dental assistant in the state of Kansas may perform basic supportive dental procedures specified by the state dental practice act (see opposite page) under the supervision of a licensed dentist.</p> <p>There are no education or training requirements for this level of dental assisting.</p>	<p>Dental Assistant</p>	<p>Dental Assistant</p>	<p> The ADAA/DANB Alliance developed a listing of standardized job titles (left) based on its national Core Competencies Study conducted from 2002-2005.</p> <p>The same study utilized a list of 70 job functions which were determined to be representative of a broad range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are numbered to the right, using language directly from this state's dental practice act. (The numbers correspond to the study's task numbering system.) </p> <p>Functions listed with bullets are part of this state's practice act but are not specific matches to DANB/ADAA research.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>These state templates reflect the work done by the ADAA/DANB Alliance to support a uniform national model for one set of dental assisting tasks, levels and requirements, which will serve as a viable career ladder for dental assistants.</p> </div>	
	<p>Entry Level Dental Assistant</p>			

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Job Title According to State of KS	Allowable Functions (Functions with numbers relate specifically to Core Competency designations; functions with bullets are in this state's practice act but are not specific matches to DANB research)
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Dental
Assistant
*with
expanded
duties
training*

Under Direct Supervision*

- 9. Coronal polishing procedures
- 20. Coronal scaling (not including subgingival scaling)
- 59. Assisting in the administration and monitoring of nitrous oxide and/or oxygen (**Note:** *The dental assistant must be certified in CPR and have passed a Board-approved course.*)

Dental
Assistant

DANB's Note on Allowable Dental Assisting Functions

In the state of Kansas, all dental assistants may:

- Expose, process, and evaluate dental radiographs under the supervision of a licensed dentist
- Perform infection control and occupational safety procedures
- Perform other duties not specified by this state's dental practice act.

At this time, DANB cannot list all allowable dental assisting functions for each state because some states' dental practice acts outline very specific allowable functions, while others outline only prohibited functions and some contain minimal or no regulation of dental assisting duties.

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***Direct Supervision:** The dentist is in the dental office, personally diagnoses the condition to be treated, personally authorizes the procedure, and, before dismissal of the patient, evaluates the performance.

Appendix A: Numbering System for Dental Assisting Functions

The following list of 70 dental assisting tasks was developed by the ADAA/DANB Alliance as part of a study of dental assisting core competencies conducted between 2002 and 2005. These selected tasks were determined to be representative of a broad range of dental assisting core competencies.

The **numbered functions** listed in the preceding state charts correspond to functions that were included in the DANB/ADAA core competencies study and use language directly from the state's dental practice act. The numbers are provided to facilitate comparison between and among states. Functions listed with **bullets** in the preceding charts are part of the state's practice act but are not specific matches to the functions that were included in the 2002-2005 study.

1. Perform mouth mirror inspection of the oral cavity
2. Chart existing restorations or conditions
3. Phone in prescriptions at the direction of the dentist
4. Receive and prepare patients for treatment, including seating, positioning chair, and placing napkin
5. Complete laboratory authorization forms
6. Place and remove retraction cord
7. Perform routine maintenance of dental equipment
8. Monitor and respond to post-surgical bleeding
9. Perform coronal polishing procedures
10. Apply effective communication techniques with a variety of patients
11. Transfer dental instruments
12. Place amalgam for condensation by the dentist
13. Remove sutures
14. Dry canals
15. Tie in archwires
16. Demonstrate knowledge of ethics/jurisprudence/patient confidentiality
17. Identify features of rotary instruments
18. Apply topical fluoride
19. Select and manipulate gypsums and waxes
20. Perform supragingival scaling
21. Mix dental materials
22. Expose radiographs
23. Evaluate radiographs for diagnostic quality
24. Provide patient preventive education and oral hygiene instruction
25. Perform sterilization and disinfection procedures
26. Provide pre- and post-operative instructions
27. Place and remove dental dam
28. Pour, trim, and evaluate the quality of diagnostic casts
29. Size and place orthodontic bands and brackets
30. Using the concepts of four-handed dentistry, assist with basic restorative procedures, including prosthodontics and restorative dentistry
31. Identify intraoral anatomy
32. Demonstrate understanding of the OSHA Hazard Communication Standard
33. Place, cure and finish composite resin restorations
34. Place liners and bases
35. Place periodontal dressings
36. Demonstrate understanding of the OSHA Bloodborne Pathogens Standard
37. Take and record vital signs
38. Monitor vital signs
39. Clean and polish removable appliances and prostheses
40. Apply pit and fissure sealants
41. Prepare procedural trays/armamentaria set-ups
42. Place orthodontic separators
43. Size and fit stainless steel crowns
44. Take preliminary impressions
45. Place and remove matrix bands
46. Take final impressions
47. Fabricate and place temporary crowns
48. Maintain field of operation during dental procedures through the use of retraction, suction, irrigation, drying, placing and removing cotton rolls, etc.
49. Perform vitality tests
50. Place temporary fillings
51. Carve amalgams
52. Process dental radiographs
53. Mount and label dental radiographs
54. Remove temporary crowns and cements
55. Remove temporary fillings
56. Apply topical anesthetic to the injection site
57. Demonstrate understanding of the Centers for Disease Control and Prevention Guidelines
58. Using the concepts of four-handed dentistry, assist with basic intraoral surgical procedures, including extractions, periodontics, endodontics, and implants
59. Monitor nitrous oxide/oxygen analgesia
60. Maintain emergency kit
61. Remove permanent cement from supragingival surfaces
62. Remove periodontal dressings
63. Place post-extraction dressings
64. Fabricate custom trays, to include impression and bleaching trays, and athletic mouthguards
65. Recognize basic medical emergencies
66. Recognize basic dental emergencies
67. Respond to basic medical emergencies
68. Respond to basic dental emergencies
69. Remove post-extraction dressings
70. Place stainless steel crown

Appendix B: Levels of Supervision

An important consideration in the discussion of the delegation of tasks to dental assistants is that of supervision of dental assistants by their dentist-employers. The American Dental Association (ADA) has identified five levels of supervision for dental auxiliaries, including dental assistants, which it defines in its “Comprehensive Policy Statement on Allied Dental Personnel,” (2010: 505) which is part of its *Current Policies*, last updated in 2018. Note that “allied dental personnel” refers to dental assistants, dental hygienists, community dental health coordinators and dental laboratory technicians.

The five levels of supervision defined by the ADA are as follows:

Personal supervision: A type of supervision in which the dentist is personally operating on a patient and authorizes the allied dental personnel to aid treatment by concurrently performing a supportive procedure.

Direct supervision: A type of supervision in which a dentist is in the dental office or treatment facility, personally diagnoses and treatment plans the condition to be treated, personally authorizes the procedures and remains in the dental office or treatment facility while the procedures are being performed by the allied dental personnel and evaluates their performance before dismissal of the patient.

Indirect supervision: A type of supervision in which a dentist is in the dental office or treatment facility, has personally diagnosed and treatment planned the condition to be treated, authorizes the procedures, and remains in the dental office or treatment facility while the procedures are being performed by the allied dental personnel, and will evaluate the performance of the allied dental personnel.

General supervision: A type of supervision in which a dentist is not required to be in the dental office or treatment facility when procedures are provided, but has personally diagnosed and treatment planned the condition to be treated, has personally authorized the procedures, and will evaluate the performance of the allied dental personnel.

Public Health Supervision: A type of supervision in which a licensed dental hygienist may provide dental hygiene services, as specified by state law or regulations, when such services are provided as part of an organized community program in various public health settings, as designated by state law, and with general oversight of such programs by a licensed dentist designated by the state.

Furthermore, the ADA’s “Comprehensive Policy Statement on Allied Dental Personnel” stipulates that intraoral expanded functions should be performed by allied dental personnel “under the supervision of a dentist.”

Because the study of dental assisting core competencies undertaken by the ADA/DANB Alliance did not address the question of supervision, the ADA/DANB Alliance does not make any recommendations as to the levels of supervision that should be necessary for the delegation of the tasks included in the study to dental assistants. However, the ADA/DANB Alliance believes it is important to call attention to the fact that, while the ADA has defined supervision levels in the aforementioned policy statement, which governs the ADA’s own activities and the activities of its members, these definitions have not been uniformly adopted by the dental boards of every U.S. state or district.

For the purposes of the attached charts, if a state’s dental practice act specifically defines levels of supervision, the state-specific definition is noted in the footer of the second page of the state chart.



Measuring Dental Assisting Excellence®

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