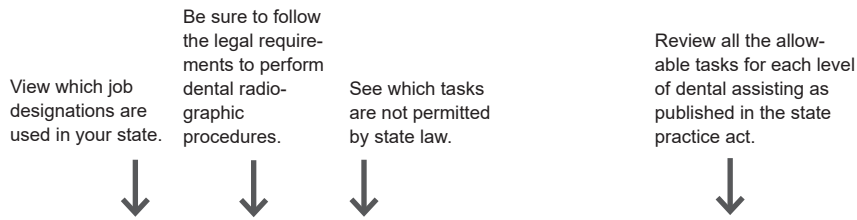




2019 Allowable and Prohibited Duties for Dental Assistants: 5a` ` Wf[Ugf



How to Use the Following Charts



View the education/training/credential required for each level of dental assisting.



Arizona		Title approved 2/19/16	
Education/Training/Credential Required	Job Title Approved by State (AZ)	Expanded Function Dental Assistant (EFDA)	Dental Assistant
<p>To perform specified restorative functions as defined in the expanded or alternate dental assistant must hold an Arizona Expanded Function - Restorative Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> 1. Hold the AZ Core Competency Certificate (see requirements below) and the AZ Radiography Certificate (see requirements in the next) 2. Pass the AZ Core Competency Certificate (see requirements in the next) 3. Pass the national DANB Radiation Health and Safety (RHS) exam (see requirements in the next) 4. Pass the national DANB Restorative Certificate, issued by DANB 5. Be currently certified in another U.S. state with equivalent or superior qualifications of written and clinical dental restoratory (ADA) 6. Be currently certified in another U.S. state with equivalent or superior qualifications of written and clinical dental restoratory (ADA) 7. Be currently certified in another U.S. state with equivalent or superior qualifications of written and clinical dental restoratory (ADA) 			
<p>To perform general polishing procedures as defined in the AZ Core Competency Certificate, a dental assistant must hold an AZ Core Polishing Certificate. To qualify, one must:</p> <ul style="list-style-type: none"> 1. Pass DANB's "General Polishing" (GP) exam (see requirements in the next) 2. Pass the national DANB Restorative Certificate, issued by DANB 3. Pass the national DANB Polishing Certificate, issued by DANB 4. Be currently certified in another U.S. state with equivalent or superior qualifications of written and clinical dental restoratory (ADA) 5. Be currently certified in another U.S. state with equivalent or superior qualifications of written and clinical dental restoratory (ADA) 6. Be currently certified in another U.S. state with equivalent or superior qualifications of written and clinical dental restoratory (ADA) 			

Compare your state's job designations to those used as standardized job titles in the DANB/ADAA Core Competencies Study.





Arizona		Title approved 3/19/16	
Job Title Approved by State (AZ)	Education/Training/Credential Required	Allowable Functions If functions with numbers only, specify in Core Competency designations. Functions with titles are in the state's practice act but are not specific matches to DANB research.	
		<p>Under General Supervision*</p> <ol style="list-style-type: none"> 15. Apply fluoride varnish 40. Apply sealants 51. Perform restorative preparations under the direction of a licensed dentist following a consultation conducted through telehealth. <p>Level of Supervision Not Specified</p> <ol style="list-style-type: none"> 12, 23, 51, 70. Perform placement, contouring and finishing of direct restorations or the placement and contouring of amalgamated crowns, inlays or porcelain onlays, inlays or a bonded dental. The restorative materials used must be determined by the dentist. 	
		<p>Under Direct Supervision*</p> <ol style="list-style-type: none"> 3. Perform general polishing procedures. 	
		<p>Under General Supervision*</p> <ol style="list-style-type: none"> 51. Remove excess cement from trays, crowns, bridges, and orthodontics. 52. Prepare and place interim crowns, bridges, and orthodontics. 53. Prepare a patient for retentive oxide and composite placement, orthodontics, orthodontics. 54. Place dental material into a patient's mouth in response to a patient's dental instructions. 	

If your state's dental practice act specifically defines levels of supervision, the state-specific definition is noted below the chart. See Appendix B for more information about supervision.

These data are presented for informational purposes only and are not intended as a legal opinion regarding dental practice in any state. DANB confers with each state's dental board at least annually regarding the accuracy and currency of this information. To verify, or if you have any questions, please contact your state's dental board.

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Education/Training/ Credential Required	Job Title According to State of CT	Proposed Standardized National Job Titles (see below)	Radiography Requirements	Functions NOT Permitted by Dental Assistants in CT
<p>To perform expanded functions under the direct or indirect supervision of a licensed dentist in Connecticut, a dental assistant must earn Expanded Function Dental Assistant (EFDA) status. To qualify, one must:</p> <ul style="list-style-type: none"> Maintain current DANB Certified Dental Assistant (CDA) or Certified Orthodontic Assistant (COA) certification <p>AND</p> <ul style="list-style-type: none"> Successfully complete an expanded function dental assistant program at a higher education institution accredited by the Commission on Dental Accreditation (CODA) that includes educational courses related to didactic and laboratory preclinical objectives and at least four hours of education in ethics and professional standards for dental professionals and a comprehensive clinical exam administered by the higher education program at the conclusion of the program <p>AND</p> <ul style="list-style-type: none"> Pass DANB's Certified Preventive Functions Dental Assistant (CPFDA) certification exam and DANB's Certified Restorative Functions Dental Assistant (CRFDA) certification exam <p>Effective July 1, 2018*, any EFDA must show successful completion of DANB's infection control (ICE) exam.</p> <p><i>Note: The provisions above related to EFDAs are part of a new law passed by the Connecticut legislature in 2016. Additional details related to the EFDA education curriculum and allowable EFDA functions are under development.</i></p>	<p>Expanded Function Dental Assistant</p>	<p>Expanded Functions Dental Assistant (EFDA)</p> <hr/> <p>DANB Certified Dental Assistant (CDA) or Registered Dental Assistant (RDA)</p>	<p>In order to legally operate dental x-ray equipment and perform dental radiographic procedures in Connecticut, a dental assistant must pass the national DANB Radiation Health and Safety (RHS) exam.</p>	<p>The following functions are not permitted by any level of dental assistant:</p> <ul style="list-style-type: none"> 44, 46. The taking of any impression of the teeth or jaws for the purpose of fabricating any appliance or prosthesis Diagnosis for dental procedures or dental treatment Prescribing of drugs or medications that require the written or oral order of a licensed dentist or physician Administration of local, parenteral, inhalation or general anesthetic agents in connection with any dental operative procedure The cutting or removal of any hard or soft tissue or suturing The practice of dental hygiene as defined in the Connecticut Dental Practice Act
<p>A dental assistant in Connecticut may perform basic supportive dental procedures specified by the state dental practice act (see opposite page) under the supervision of a licensed dentist.</p> <p>Effective July 1, 2018*, any dental assistant must show successful completion of DANB's infection control (ICE) exam.</p> <p><i>*Please note: Current Connecticut dental assistants who have not passed the DANB Infection Control Exam prior to July 1, 2018 have until April 1, 2019 (nine months) to receive on-the-job training by a licensed dentist to prepare for and pass the exam.</i></p> <p><i>New Connecticut dental assistants hired after July 1, 2018 have nine months from the start of employment to receive on-the-job training by a licensed dentist to prepare for and pass the exam, if they have not done so already.</i></p>	<p>Dental Assistant</p>	<p>Dental Assistant</p> <hr/> <p>Entry Level Dental Assistant</p>	<p> The ADAA/DANB Alliance developed a listing of standardized job titles (left) based on its national Core Competencies Study conducted from 2002-2005.</p> <p>The same study utilized a list of 70 job functions which were determined to be representative of a broad range of dental assisting core competencies.</p> <p>Functions in this state that relate to the national DANB/ADAA Core Competencies Study are numbered to the right, using language directly from this state's dental practice act. (The numbers correspond to the study's task numbering system.) </p> <p>Functions listed with bullets are part of this state's practice act but are not specific matches to DANB/ADAA research.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>These state templates reflect the work done by the ADAA/DANB Alliance to support a uniform national model for one set of dental assisting tasks, levels and requirements, which will serve as a viable career ladder for dental assistants.</p> </div>	<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>†DANB has not received confirmation that this Career Ladder Template has been reviewed and approved by the Connecticut State Dental Commission. All of the templates in this volume reflect DANB's interpretation of each state's dental practice act and administrative rules and regulations related to dental assisting. For authoritative information regarding requirements, please contact the relevant dental board. Specific contact information can be found in this DANB publication.</p> </div>

Job Title According to State of CT	Allowable Functions (Functions with numbers relate specifically to Core Competency designations; functions with bullets are in this state's practice act but are not specific matches to DANB research)
Expanded Function Dental Assistant	<p><u>Under Direct or Indirect Supervision*</u></p> <ul style="list-style-type: none"> 9. Coronal polishing, provided the procedure is not represented or billed as prophylaxis 12, 33, 34, 50, 51. The placing, finishing and adjustment of temporary restorations and longterm individual fillings, capping materials and cement bases 24. Oral health education for patients 40. Dental sealants <p><i>Note: The EFDA functions listed above are part of a new law passed by the Connecticut legislature in 2016. Additional details related to the EFDA education curriculum and allowable EFDA functions are under development.</i></p>
Dental Assistant	<p><u>Under Direct Supervision*</u></p> <ul style="list-style-type: none"> 18. Provision of fluoride varnish treatments 22. Taking of dental x-rays (see "<i>Radiography Requirements</i>" on previous page) 44. Taking of impressions for study models <ul style="list-style-type: none"> • A licensed dentist may delegate to dental assistants such dental procedures as he/she may deem advisable

***Direct supervision:** A licensed dentist has authorized certain procedures to be performed on a patient by a dental assistant or an expanded function dental assistant with such dentist remaining onsite in the dental office or treatment facility while such procedures are being performed by the dental assistant or expanded function dental assistant and that, prior to the patient's departure from the dental office, such dentist reviews and approves the treatment performed by the dental assistant or expanded function dental assistant

Indirect supervision: A licensed dentist is in the dental office or treatment facility, has personally diagnosed the condition, planned the treatment, authorized the procedures to be performed and remains in the dental office or treatment facility while the procedures are being performed by the dental assistant or expanded function dental assistant and evaluates the performance of the dental assistant or expanded function dental assistant

Appendix A: Numbering System for Dental Assisting Functions

The following list of 70 dental assisting tasks was developed by the ADAA/DANB Alliance as part of a study of dental assisting core competencies conducted between 2002 and 2005. These selected tasks were determined to be representative of a broad range of dental assisting core competencies.

The **numbered functions** listed in the preceding state charts correspond to functions that were included in the DANB/ADAA core competencies study and use language directly from the state's dental practice act. The numbers are provided to facilitate comparison between and among states. Functions listed with **bullets** in the preceding charts are part of the state's practice act but are not specific matches to the functions that were included in the 2002-2005 study.

1. Perform mouth mirror inspection of the oral cavity
2. Chart existing restorations or conditions
3. Phone in prescriptions at the direction of the dentist
4. Receive and prepare patients for treatment, including seating, positioning chair, and placing napkin
5. Complete laboratory authorization forms
6. Place and remove retraction cord
7. Perform routine maintenance of dental equipment
8. Monitor and respond to post-surgical bleeding
9. Perform coronal polishing procedures
10. Apply effective communication techniques with a variety of patients
11. Transfer dental instruments
12. Place amalgam for condensation by the dentist
13. Remove sutures
14. Dry canals
15. Tie in archwires
16. Demonstrate knowledge of ethics/jurisprudence/patient confidentiality
17. Identify features of rotary instruments
18. Apply topical fluoride
19. Select and manipulate gypsums and waxes
20. Perform supragingival scaling
21. Mix dental materials
22. Expose radiographs
23. Evaluate radiographs for diagnostic quality
24. Provide patient preventive education and oral hygiene instruction
25. Perform sterilization and disinfection procedures
26. Provide pre- and post-operative instructions
27. Place and remove dental dam
28. Pour, trim, and evaluate the quality of diagnostic casts
29. Size and place orthodontic bands and brackets
30. Using the concepts of four-handed dentistry, assist with basic restorative procedures, including prosthodontics and restorative dentistry
31. Identify intraoral anatomy
32. Demonstrate understanding of the OSHA Hazard Communication Standard
33. Place, cure and finish composite resin restorations
34. Place liners and bases
35. Place periodontal dressings
36. Demonstrate understanding of the OSHA Bloodborne Pathogens Standard
37. Take and record vital signs
38. Monitor vital signs
39. Clean and polish removable appliances and prostheses
40. Apply pit and fissure sealants
41. Prepare procedural trays/armamentaria set-ups
42. Place orthodontic separators
43. Size and fit stainless steel crowns
44. Take preliminary impressions
45. Place and remove matrix bands
46. Take final impressions
47. Fabricate and place temporary crowns
48. Maintain field of operation during dental procedures through the use of retraction, suction, irrigation, drying, placing and removing cotton rolls, etc.
49. Perform vitality tests
50. Place temporary fillings
51. Carve amalgams
52. Process dental radiographs
53. Mount and label dental radiographs
54. Remove temporary crowns and cements
55. Remove temporary fillings
56. Apply topical anesthetic to the injection site
57. Demonstrate understanding of the Centers for Disease Control and Prevention Guidelines
58. Using the concepts of four-handed dentistry, assist with basic intraoral surgical procedures, including extractions, periodontics, endodontics, and implants
59. Monitor nitrous oxide/oxygen analgesia
60. Maintain emergency kit
61. Remove permanent cement from supragingival surfaces
62. Remove periodontal dressings
63. Place post-extraction dressings
64. Fabricate custom trays, to include impression and bleaching trays, and athletic mouthguards
65. Recognize basic medical emergencies
66. Recognize basic dental emergencies
67. Respond to basic medical emergencies
68. Respond to basic dental emergencies
69. Remove post-extraction dressings
70. Place stainless steel crown

Appendix B: Levels of Supervision

An important consideration in the discussion of the delegation of tasks to dental assistants is that of supervision of dental assistants by their dentist-employers. The American Dental Association (ADA) has identified five levels of supervision for dental auxiliaries, including dental assistants, which it defines in its “Comprehensive Policy Statement on Allied Dental Personnel,” (2010: 505) which is part of its *Current Policies*, last updated in 2018. Note that “allied dental personnel” refers to dental assistants, dental hygienists, community dental health coordinators and dental laboratory technicians.

The five levels of supervision defined by the ADA are as follows:

Personal supervision: A type of supervision in which the dentist is personally operating on a patient and authorizes the allied dental personnel to aid treatment by concurrently performing a supportive procedure.

Direct supervision: A type of supervision in which a dentist is in the dental office or treatment facility, personally diagnoses and treatment plans the condition to be treated, personally authorizes the procedures and remains in the dental office or treatment facility while the procedures are being performed by the allied dental personnel and evaluates their performance before dismissal of the patient.

Indirect supervision: A type of supervision in which a dentist is in the dental office or treatment facility, has personally diagnosed and treatment planned the condition to be treated, authorizes the procedures, and remains in the dental office or treatment facility while the procedures are being performed by the allied dental personnel, and will evaluate the performance of the allied dental personnel.

General supervision: A type of supervision in which a dentist is not required to be in the dental office or treatment facility when procedures are provided, but has personally diagnosed and treatment planned the condition to be treated, has personally authorized the procedures, and will evaluate the performance of the allied dental personnel.

Public Health Supervision: A type of supervision in which a licensed dental hygienist may provide dental hygiene services, as specified by state law or regulations, when such services are provided as part of an organized community program in various public health settings, as designated by state law, and with general oversight of such programs by a licensed dentist designated by the state.

Furthermore, the ADA’s “Comprehensive Policy Statement on Allied Dental Personnel” stipulates that intraoral expanded functions should be performed by allied dental personnel “under the supervision of a dentist.”

Because the study of dental assisting core competencies undertaken by the ADA/DANB Alliance did not address the question of supervision, the ADA/DANB Alliance does not make any recommendations as to the levels of supervision that should be necessary for the delegation of the tasks included in the study to dental assistants. However, the ADA/DANB Alliance believes it is important to call attention to the fact that, while the ADA has defined supervision levels in the aforementioned policy statement, which governs the ADA’s own activities and the activities of its members, these definitions have not been uniformly adopted by the dental boards of every U.S. state or district.

For the purposes of the attached charts, if a state’s dental practice act specifically defines levels of supervision, the state-specific definition is noted in the footer of the second page of the state chart.



Measuring Dental Assisting Excellence®

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