



## **Notice: Change to Payment Process for Maryland's State Recording Fee**

The Dental Assisting National Board (DANB) launched a new database management system in May 2018. Within this new system, **DANB no longer collects the Maryland state recording fee of \$20 with the DANB Radiation Health and Safety (RHS) exam application.** As such, candidates no longer need to submit the \$20 fee with the RHS exam application - or any exam application of which the RHS exam is a component (RHS/ICE exam, Certified Dental Assistant [CDA] exam, and National Entry Level Dental Assistant [NELDA] exam).

Instead, candidates will submit the \$20 state recording fee directly to the Maryland State Board of Dental Examiners as part of the application to be a Maryland state-certified Dental Radiation Technologist.

**Effective April 15, 2019**, if DANB receives the \$20 Maryland recording fee with a paper RHS, RHS/ICE, CDA or NELDA exam application:

- If paid by credit card, DANB will reduce the amount to be charged by \$20
- If paid by check, DANB will process the check and automatically issue a refund check for \$20 to the payer

In both cases above, within 10 business days, the payer and the exam candidate will receive a notice from DANB with an explanation noting that \$20 is being refunded because the MSBDE will assess this fee directly as part of its state registration process.

If you have any questions related to your refund, please email the DANB Finance department at [rfdreq@danb.org](mailto:rfdreq@danb.org).

Please contact the Maryland State Board of Dental Examiners should you have any questions regarding the \$20 state recording fee.

[Maryland State Board of Dental Examiners](#)