



How to Schedule Your DANB Exam

1. Log in to your DANB account.

Username

Password

Login

[Forgot Username or Password?](#)

[New Customer? Click here](#)

2. Go to the “Applications in Process” section.

After you log into your account, on your dashboard screen, go to the “Applications in Process” section and click on the name of the exam you would like to schedule.

Notifications

Applications in Process

| APPLICATIONS | STATUS |
|--------------|------------|
| DANB exam | Authorized |

1 - 1

3. Click “Schedule Exam.”

You will be taken to the exam page that will prompt you to schedule your exam. Click the “Schedule Exam” button.

Application Status: Authorized

DANB exam

National Exams: **Exam**
Status: **Authorized**

Congratulations!
Exam application submission complete

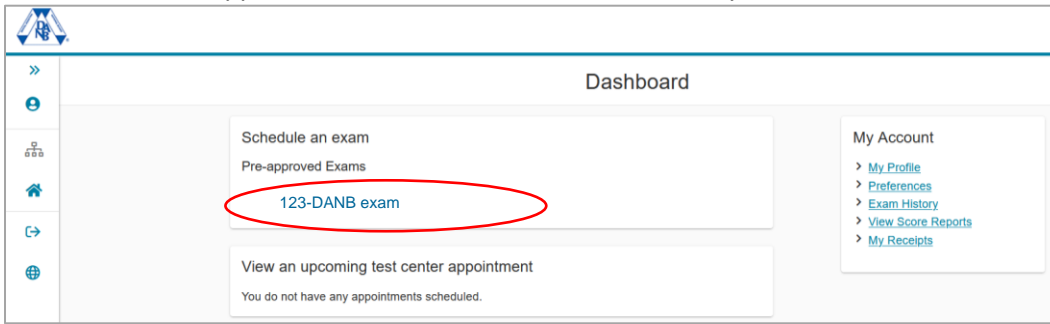
You are now authorized to schedule your exam appointment.
You have until 12/13/2021 to take your exam.

We strongly suggest you schedule your exam appointment as soon as possible.

SCHEDULE EXAM

4. Select the exam you wish to schedule.

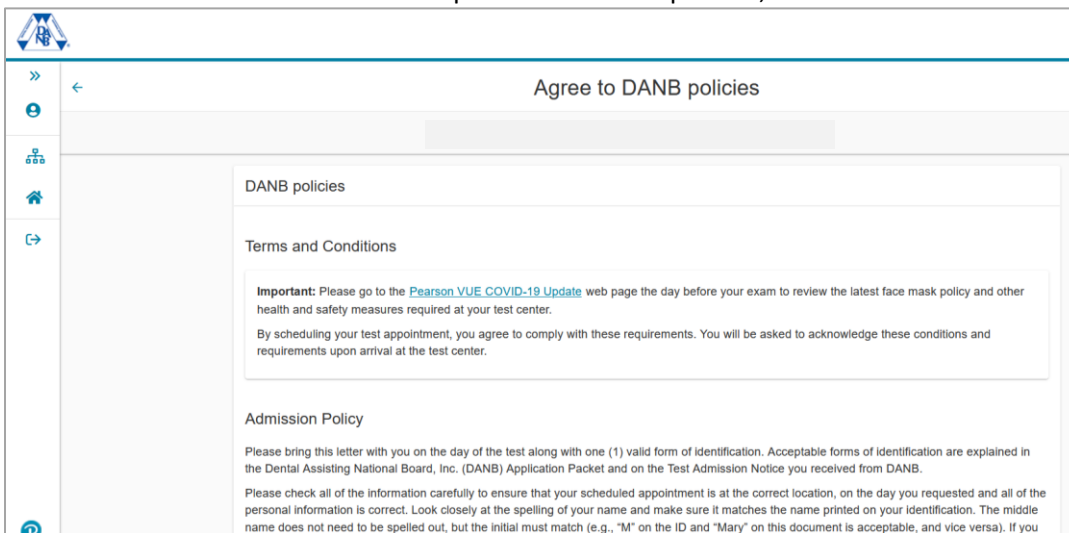
You will then be taken to your Pearson VUE dashboard, where you will see the name of the exam you are authorized to take. Under “Pre-approved exams,” click on the name of the you wish to schedule.



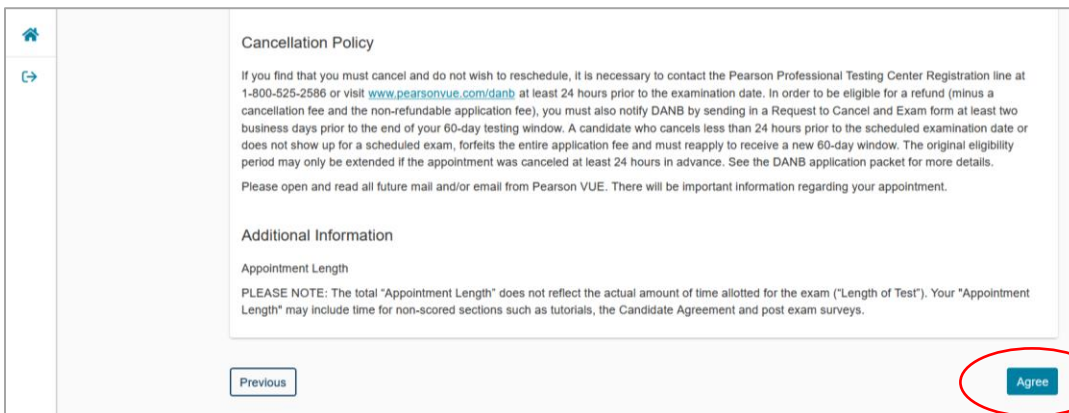
The screenshot shows the Pearson VUE dashboard. On the left is a navigation sidebar with icons for home, search, and other functions. The main content area is titled "Dashboard" and contains three main sections: "Schedule an exam", "Pre-approved Exams", and "View an upcoming test center appointment". In the "Pre-approved Exams" section, the text "123-DANB exam" is circled in red. To the right, there is a "My Account" section with links for "My Profile", "Preferences", "Exam History", "View Score Reports", and "My Receipts".

4. Agree to the policies.

You will then see a screen with DANB policies. Read the policies, and then click “next.”



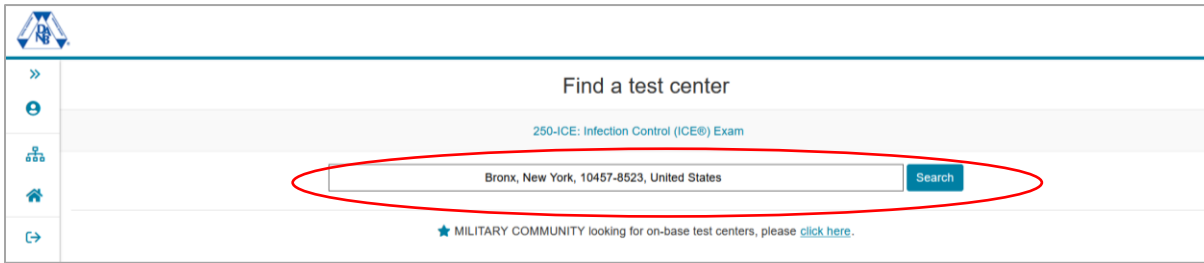
The screenshot shows the "Agree to DANB policies" screen. It features a navigation sidebar on the left and a main content area with a back arrow. The content is organized into sections: "DANB policies", "Terms and Conditions", and "Admission Policy". Under "Terms and Conditions", there is an "Important" notice about COVID-19 updates and a statement that scheduling an appointment implies agreement to the requirements. The "Admission Policy" section provides instructions on what to bring to the test center, including identification and the application packet, and emphasizes the importance of checking personal information for accuracy.



This screenshot shows the lower portion of the "Agree to DANB policies" screen. It includes the "Cancellation Policy" section, which details the process for requesting a refund or reschedule, including the 24-hour notice requirement and the non-refundable application fee. Below this is the "Additional Information" section, which includes "Appointment Length" and a note that the appointment length includes time for non-scored sections. At the bottom, there are two buttons: "Previous" and "Agree", with the "Agree" button circled in red.

6. Find a test center.

On the next screen, you can type in an address or zip code to search for test centers.



Find a test center

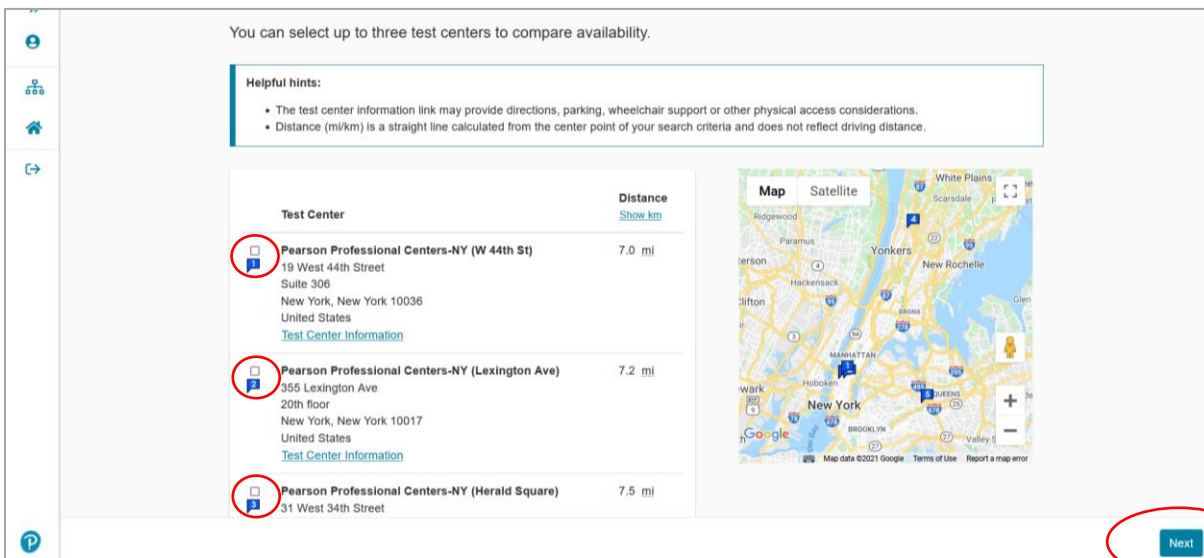
250-ICE: Infection Control (ICE®) Exam

Bronx, New York, 10457-8523, United States

★ MILITARY COMMUNITY looking for on-base test centers, please [click here](#).

7. Select a test center.

Scroll down the page to select up to three test centers to compare appointment times. Select your test centers and click “next.”



You can select up to three test centers to compare availability.

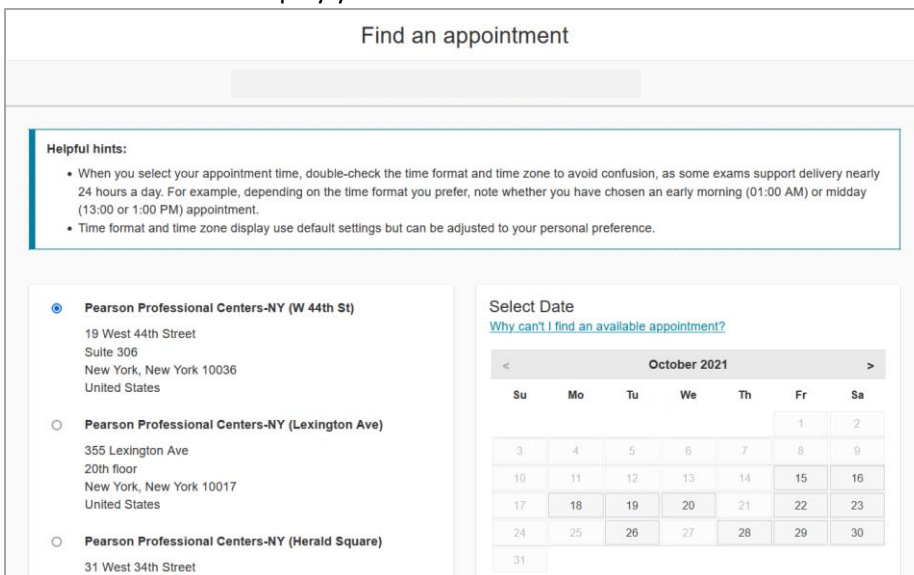
Helpful hints:

- The test center information link may provide directions, parking, wheelchair support or other physical access considerations.
- Distance (mi/km) is a straight line calculated from the center point of your search criteria and does not reflect driving distance.

| Test Center | Distance |
|--|----------|
| <input checked="" type="checkbox"/> Pearson Professional Centers-NY (W 44th St) 19 West 44th Street Suite 306 New York, New York 10036 United States Test Center Information | 7.0 mi |
| <input checked="" type="checkbox"/> Pearson Professional Centers-NY (Lexington Ave) 355 Lexington Ave 20th floor New York, New York 10017 United States Test Center Information | 7.2 mi |
| <input checked="" type="checkbox"/> Pearson Professional Centers-NY (Herald Square) 31 West 34th Street | 7.5 mi |

8. Find an appointment time.

The next screen will display your selected test centers and a calendar with available dates for an exam appointment.



Find an appointment

Helpful hints:

- When you select your appointment time, double-check the time format and time zone to avoid confusion, as some exams support delivery nearly 24 hours a day. For example, depending on the time format you prefer, note whether you have chosen an early morning (01:00 AM) or midday (13:00 or 1:00 PM) appointment.
- Time format and time zone display use default settings but can be adjusted to your personal preference.

Pearson Professional Centers-NY (W 44th St)
19 West 44th Street
Suite 306
New York, New York 10036
United States

Pearson Professional Centers-NY (Lexington Ave)
355 Lexington Ave
20th floor
New York, New York 10017
United States

Pearson Professional Centers-NY (Herald Square)
31 West 34th Street

Select Date
[Why can't I find an available appointment?](#)

October 2021

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Click on a test center and date to view the available appointment times. Select your preferred time and complete the scheduling process.

- Pearson Professional Centers-NY (W 44th St)**
19 West 44th Street
Suite 306
New York, New York 10036
United States
- Pearson Professional Centers-NY (Lexington Ave)**
355 Lexington Ave
20th floor
New York, New York 10017
United States
- Pearson Professional Centers-NY (Herald Square)**
31 West 34th Street
Suite 1001
New York, New York 10001
United States

[Change Test Centers](#)

Select Date

[Why can't I find an available appointment?](#)

| November 2021 | | | | | | |
|---------------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

Select a date from the calendar. Only available dates can be selected.

Available start times: Thursday, November 18, 2021 at Pearson Professional Centers-NY (W 44th St)
Times shown in: America/New_York - EDT [Show 24-hour](#)

| Morning | Afternoon |
|----------------|-----------|
| None available | 04:15 PM |
| | 04:30 PM |
| | 05:00 PM |